

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS  
1114 BUSHKILL CENTER ROAD  
NAZARETH, PA 18064**

**MINUTES  
April 1, 2021**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, April 1, 2021, both in person and via ZOOM at the Bushkill Township Municipal Building. The following Supervisors were present: Mr. Kocher, Mr. Smith (via Zoom), Mr. Kline, Mrs. Bender, and Mrs. Hill (via Zoom). Also, present were Township Manager Belinda Roberts (via Zoom), Solicitor Gary Asteak (via Zoom), Engineer Robert Collura (via Zoom), Chief Michael McLouth (via Zoom), Public Works Foreman Peter Yotter and Open Space Coordinator Kerry Reider (via Zoom), and there were 0 people in the audience.

**Pledge of Allegiance to the Flag**

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

**SIGN INS: None**

**SUBDIVISIONS: None**

**Approval of Minutes**

1. **March 4, 2021 - Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to approve the minutes of March 4, 2021.

**Reports**

2. **Police** – Chief McLouth provided the report. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to approve the request for the purchase and replacement of 6 tasers.
3. **Treasurer** –Treasurer Report enclosed
4. **Tax Collector** – Tax Collector Report enclosed
5. **Zoning Officer** – Report enclosed
  - a. **Planning Administrator** – Position had been advertised and interviews have taken place. Chairman Kocher stated he would entertain a motion to allow an offer to include the hiring of the candidate as selected by Supervisor Smith and the Township Manager. **Motion** by Julie Bender seconded by Harrison Kline and approved unanimously to proceed with the offer for the Planning Administrator Position.
6. **Public Works** – PW Foreman Peter Yotter provided the report.
7. **Library** – Library Rep. Shawn Wright provided the library report.
  - a. **Touch-a-Truck** – Requesting use of Rec Center Parking area on Saturday, October 2, 2021(This will take place pending CDC guidelines and pandemic situation come fall) **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to approve the request for October 2, 2021, based on the recommended guidelines by the State.

8. **Recreation** – Report enclosed - The Rec Board requested that port-o-john and garbage cans be placed at all Passive Recreation Locations. Chairman Kocher asked that this request be passed along to the EAC and if necessary, could be brought back to the Supervisors.
9. **Fire Company** – Alex Thompson provided the BTVFC report.
10. **Engineer** – No report
11. **Solicitor** – No report
12. **EAC** – Open Space Coordinator Kerry Reider provided the report. **Resolution 2021-13** Livable Landscape Grant, applying for a site development plan in the amount of \$25,000, this is matched grant \$12,500. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to approve Resolution 2021-13 for Highlands Preserve.
13. **NAZ COG** – No report.
14. **Emergency Mgmt.** – No report

#### **OLD BUSINESS:**

15. **Municipal Building Renovation** – Nothing to note
16. **2021 Paving Bids** – Paving Material Bid – 2 bids received, Highway Materials and New Enterprise. Highway Materials was the low bidder. **Motion** by Jason Smith seconded by Harrison Kline and approved unanimously to award the 2021 Paving Bid to Highway materials.
17. **2021 Road Projects** – PW Foreman provided the proposed list of roads for the 2021 Road Project in March. **Motion** by Harrison Kline seconded by Carolyn Hill and approved unanimously to approve the 2021 Road projects based on the recommendation by the Foreman and reviewed by the Board.

#### **NEW BUSINESS:**

18. **Resolution 2021-11** - Extending COVID-19 Disaster Declaration until May 6, 2021. **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to adopt Resolution 2021-09 extending COVID-19 Disaster Declaration until May 6, 2021
19. **Resolution 2021-12** - Opposing Governor Wolf's Fee for State Police. **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to approve Resolution 2021-12.

**PAY BILLS: Bill List** - \$277,886.42 – **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to pay the bills.

**EXECUTIVE SESSION:** Executive Session was held to discuss Real Estate. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to direct the Open Space Coordinator and Solicitor to make an offer for a Conservation Easement to the owner of OS-84 with the terms discussed during the Executive Session.

**GOOD OF THE BOARD:** Next regular Board of Supervisors meeting – May 6, 2021 @ 6:00pm

**ADJOURNMENT: Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:30 pm.

Respectfully Submitted,

Belinda A. Roberts, Manager