

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
June 1, 2023**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, June 1, 2023, at the Bushkill Township Recreation Complex Pavilion. The following Supervisors were present: Mr. Kocher, Mr. Smith, Mrs. Bender, Mr. Kline, and Mrs. Hill. Also, present were Township Manager Belinda Roberts, Chief McLouth, Attorney Gary Asteak, Open Space Coordinator Kerry Reider, Zoning Officer Ken Shiffert, and Planning Administrator Todd Weidman. There were 32 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

SIGN INS: *No Sign Ins*

MOTION TO CHANGE AGENDA: Chairman Kocher asked if there was any need to amend the agenda. Township Manager Belinda Roberts stated that there was an addition to the agenda for Execution of an agreement of sale which would be handled under EAC. **Motion** by Carolyn Hill seconded by Jason Smith and approved unanimously to approve the amended agenda.

SUBDIVISIONS: Resolution 2023-19 Approving Preliminary/Final Lot Line Adjustment for Gerald & Joanne Hahn: 514 & 520 W. Moorestown Road, No New Development proposed, located in the Rural Residential Zoning District. The Planning Commission has recommended approval of the combined preliminary/final Lot line adjustment based on the Township Engineer’s review;

- 1. Plans must be signed by the Owner’s and notarized (BTSALDO §703.C.4, §704.12)*
- 2. Lot line utility/drainage easements must be shown (§1011.C.5)*
- 3. Unification descriptions and deed shall be required (§704.D)*

Motion by Julie Bender seconded by Carolyn Hill and approved unanimously to approve Resolution 2023-19 with the conditions listed above.

Approval of Minutes

- 1. May 4 , 2023 - Motion** by Julie Bender seconded by Jason Smith and approved unanimously to approve the minutes.

Reports

- 2. Police** – Chief McLouth provided the police report. Chief McLouth announced that per the 2023 Restructuring of the Bushkill Township Police Department, there were 6 Officers that spent 10-12 weeks preparing for the Corporal Test. Testing consisted of a written test, and multiple interviews conducted by both outside and inside officials. John Zwally and Jacob Abel are here tonight to be promoted to Corporal. **Motion** by Carolyn Hill seconded by Jason Smith and approved unanimously to approve the promotion of John Zwally and Jacob Abel from Patrol Officers to Patrol Corporals effective June 3, 2023.
 - a. **John Zwally**
 - b. **Jacob Abel**

3. **Treasurer** - Report Enclosed
4. **Tax Collector** - Report Enclosed
5. **Zoning Officer** – Zoning Officer Ken Shiffert provided the report.
6. **Public Works** – Director of Public Works Peter Yotter provided the report. Peter stated that the 96 International was placed onto Municibid on May 4, 2023. The bid period closed on May 25, 2023, with the high bid being received from Zach Dorsey at \$5,502.00 for the 1996 International. **Motion** by Carolyn Hill seconded by Julie Bender and approved unanimously to award the high bid to Zach Dorsey.
7. **Library** – Laura Dunne provided the report.
 - a. **Library Rep.** – Laura Dunne will be resigning her position in late June. Jarred Bedoya has been recommended by Library Liaison Julie Bender as well as the executive Director of the Library, Holly Bennett, to replace Laura. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to approve Jarred Bedoya as Library Representative for Bushkill Township.
8. **Recreation** – No Meeting in May
9. **Fire Company** - BTVFC President Alex Thompson provided the report.
10. **Engineer** – No report
11. **Solicitor** –
 - a. **Kellington Road – Resolution 2023-18** – Solicitor Asteak stated that Resolution 2023-18 adds Kellington Road as a Road recognized by Bushkill Township. **Motion** by Harrison Kline seconded by Jason Smith and approved unanimously to approve Resolution 2023-18.
12. **EAC** – Kerry Reider provided the report.
 - a. **Heintzleman Field Barn Quotes** – Open Space Coordinator Kerry Reider stated that 3 quotes have been received for the repairs that are needed on the Field Barn at the Heintzleman Preserve. Vishnesky & Sons Construction was the low bidder. **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to award Vishnesky & Sons Construction the Heintzleman Preserve Field Barn project at the quoted price of \$16,500.00.
 - b. **Agreement of Sale** – Conservation Easement on OS 92 – Open Space Coordinator Kerry Reider stated that the owners of OS 92 have accepted the agreement for a Conservation Easement on 72.6 acres of their property. **Motion** by Carolyn Hill seconded by Julie Bender and approved unanimously to approve the execution of the Agreement of sale for OS 92.
13. **NAZ COG** – No Meeting in May
14. **Emergency Mgmt.** – No report

OLD BUSINESS

15. **2023 Stone Bid** – Bid was received from Eureka Stone Quarry for the 2023 Stone Bid on May 4, 2023. The Bid was tabled during the May 4, 2023, meeting pending further review. After conducting a review of cost for mileage/fuel, it has been requested to reject the Stone Bid presented by Eureka Stone Quarry. **Motion** by Harrison Kline seconded by Julie Bender and approved unanimously to reject the 2023 Stone Bid received from Eureka Stone Quarry, Stroudsburg.

NEW BUSINESS

16. Daniels Road: Bushkill Township would like to partner with Upper Nazareth Township to have a Traffic corridor study completed on Daniels Road (Rte. 946) between Penn Allen Road and Knauss Road. **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to approve the partnership project with Upper Nazareth Township to complete a Traffic Corridor Study between Penn Allen and Knauss Road on Daniels Road (Rte. 946).

17. Resolution 2023-20 - 2023 NORCO Grant – Bushkill Township would like to apply to the Northampton County Department of Community & Economic Development, 2023 Grow NORCO for the purchase of 4 Traffic Calming Radar Speed Signs. The grant is a 50% match, \$11,518.43 (Grant), and \$11,518.43 (Township) total cost would be \$23,036.86. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to approve the application for the 2023 NORCO Grant.

PAY BILLS: Bill List - \$167,399.25 - Motion by Julie Bender seconded by Jason Smith and approved unanimously to pay the bills.

COORESPONDENCE: *Carroll Engineering re: Kromer & Keller Road Water Main Replacement
PSATS Bulletin & 2023 Resolutions*

EXECUTIVE SESSION: *Executive session will be needed to discuss matters of Real Estate*

The Board of Supervisors entered into Executive session at 6:30 to discuss matters of Real Estate. The Board of Supervisors reconvened at 6:37 and made the following motion:

Authorize Solicitor Asteak and Open Space Coordinator Kerry Reider to prepare the necessary paperwork in preparation for the Divestiture of OS 12. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to authorize the divestiture preparation of OS 12.

GOOD OF THE BOARD: Next regular Board of Supervisors Meeting – July 6, 2023, 6:00pm @ Rec. Pavilion

ADJOURNMENT: **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:40pm.

Respectfully Submitted,

Belinda A. Roberts, Manager