

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
May 1, 2014**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, May 1, 2014. The meeting was held at the Bushkill Township Municipal Building, 1114 Bushkill Center Road, Nazareth, PA. The following Supervisors were present: Mr. Kocher, Mrs. Bender, Mrs. Hill, Mr. Smith and Mr. Kline. Also present were the Township Manager Brian Harris, Zoning Officer Kenneth Shiffert, Engineer Robert Collura, Solicitor Gary Asteak, and Chief McLouth. There were 6 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:05 PM with the Pledge of Allegiance to the Flag.

Sign Ins: None

SUBDIVISIONS: #2009-04 – Broadview Estates LOC Release – Brian Harris informed the Supervisors that the 18 month maintenance period expires in June and that the Engineer will be inspecting the improvements and making a recommendation to the board for the June meeting.

Approval of Minutes

1. **April 3, 2014 – Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to accept the minutes.

Reports

2. **Police** – Chief McLouth gave the report for March 2014. **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to appoint Nate Correll to full time police officer effective May 31st.
3. **Treasurer** – Brian Harris stated the Treasurers Report was enclosed.
4. **Tax Collector** – Brian Harris stated that the Tax Collector Report was enclosed.
5. **Zoning Officer** – Ken Shiffert provided the Zoning Officers report.
6. **Public Works** – Harrison Kline stated the Public Works report for March 2014 was enclosed.
7. **Library** – Lanie provided the Library Board report and also stated that there will be a Wine & Cheese Reception for New Library Director Rachel Levin on May 9, 2014.
8. **Recreation** – Mr. Harris stated that the board was working on the Recreation Complex grant.

9. **Fire Company** – Representative not present.
10. **Engineer** – Mr. Collura provided the engineer's report. The Supervisors authorized the preparation and execution of the Flamisch Indemnification Agreement.
11. **Solicitor** – Attorney Asteak stated that he had nothing to note.
12. **EAC** – Nothing to add
13. **NAZ COG** – Nothing to add

OLD BUSINESS

14. **Public Works Salt Shed** – Mr. Harris stated that the concrete floor has been poured and the final payment request has been submitted. Motion by Julie Bender, seconded by Carolyn Hill and approved unanimously to authorize the final payment request conditioned on the engineer's review of the maintenance bond.
15. **Anniversary Committee** – Brian Harris stated that the May 25th Veteran's Remembrance Ceremony will be held at the snack stand flag pole
16. **Personnel Manual & Job Descriptions** – The committee reviewed the draft Personnel Manual and the Supervisors can consider adopting the manual at the June meeting.

NEW BUSINESS

17. **Bushkill Center Road Speed Study** – Brian Harris stated that PennDOT released a letter in regards to their findings and indicated that the 45mph speed limit on Bushkill Center Road is justified.
18. **2014 Road Paving Project** – Brian Harris indicated that the Road Inspection was held on April 26th and that the bid specifications were prepared for the road paving recommendations. **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to advertise the road paving specifications.
19. **Treevitalize** – Brian Harris stated that the access lane and parking area are in the process of being constructed and that the tree planting will take place on Saturday, May 17th.
20. **PA Dirt and Gravel Road Program** – Brian Harris stated that the Driving Surface Aggregate project will begin in late May-early June.

PAY BILLS: Bill List - \$150,824.00 – **Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to pay bills.

GOOD OF THE BOARD: Next scheduled meeting is on Thursday, June 5, 2014 at 6:00pm

Mr. Kocher stated that the Board will be entering into an Executive Session to discuss real estate. The board entered into executive session at 6:23 and exited executive session at 6:30. **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to authorize the Township Manager to proceed with an appraisal on OS-44 for the purposes of a conservation easement on the environmentally sensitive areas.

ADJOURNMENT: **Motion** – **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:33pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be the initials 'AS' followed by a large, sweeping flourish that extends to the right and loops back under the signature.