

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
April 2, 2015**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, April 2, 2015. The meeting was held at the Bushkill Township Municipal Building, 1114 Bushkill Center Road, Nazareth, PA. The following Supervisors were present: Mr. Kocher, Mr. Smith, Mr. Kline, Mrs. Hill, and Mrs. Bender. Also present were the Township Manager Brian Harris, Solicitor Gary Asteak, Engineer Robert Collura, and Chief McLouth. There were five people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

SIGN INS: Sam Murray, Hanover Township, was present to ask for support for his campaign for judge.

SUBDIVISIONS:

#2015-01 – Stampf Lot Line Adjustment – Resolution #2015-04 - Greg Noll was present on behalf of the applicant to ask the BOS if condition #7 from Resolution 2015-04, Lot Lines L8 & L9 should be eliminated and Lot Line L10 be redrawn, can be deleted. **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to adopt Resolution #2015-04.

#2015-02 – BT Lot Line Annexation Plan – Resolution #2015-06 – Brian Harris indicated the Planning Commission recommended the plan at the March meeting. **Motion** by Carolyn Hill, seconded by Julie Bender and approved unanimously to approve resolution 2015-06 authorizing the subdivision.

Brian Harris indicated the Supervisors can execute the Agreement of Sale to purchase the 2 acre parcel from Mr. Erhardt. **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to approve the agreement of Sale and ultimately proceed to settlement.

#2011-05 - Orwig Improvements Agreement – Brian Harris indicated the Supervisors can authorize execution of the improvements agreement once executed by Mr. Orwig. **Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to approve and execute the agreement.

Approval of Minutes

1. **March 5, 2015 – Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to accept the minutes of March 5, 2015.

Reports

2. **Police – Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to approve a police car leaving the township to participate in a film. **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to hire Keith Snyder as a part time officer in accordance with the collective bargaining agreement.
3. **Treasurers** – Brian Harris provided the Treasurer’s Report.
4. **Tax Collector** – Brian Harris stated that the Tax Collector Report was enclosed.
5. **Zoning Officer** – Ken Shiffert provided the zoning report.
6. **Public Works** - Harrison Kline stated that the report was enclosed.
7. **Library** – Lanie Graf was present and provided the Library report and indicated that the trail race at Jacobsburg will be held April 19th.
8. **Recreation** – Brian Harris stated that there was nothing to report.
9. **Fire Company** – Representative was not present.
10. **Engineer** – Mr. Collura stated that the items were on the agenda.
11. **Solicitor** – Solicitor Asteak stated that he had nothing to report.
12. **EAC** – Vice Chairman Smith indicated that he had nothing to report.
13. **NAZ COG** – Brian Harris stated that the LVPC will be presenting April 28th at the COG meeting regarding the review of the multimunicipal plan. Chairman Kocher indicated that the original planning committee can be consulted should the COG see the need for their input.

OLD BUSINESS

14. **Recreation Complex** – Brian Harris stated that the Public Works Department has begun constructing the perimeter trail and that DCNR is currently reviewing the playground specifications.
15. **2015 DCNR C2P2 Application – Resolution #2015-04** – Brian Harris indicated the grant application for trail construction and a pedestrian bridge over Sobers Run totals \$89,700.00. The township is responsible to match 50%, of which \$25,240.00 will be in kind services and \$19,610.00 will be cash. **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to adopt resolution 2015-04 and submit the 2015 C2P2 application to DCNR.
16. **PSATS UC Trust - Ordinance #2015-04** – Solicitor Asteak indicated the ordinance was duly advertised and can be adopted by the BOS. **Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to approve Ordinance 2015-04.

NEW BUSINESS

17. **2015 Fuel Bid Advertisement** – Brian recommend rebidding the fuel bid since no bids were received and our current provider will no longer service this area. The Supervisors had no issue with rebidding and the bids will be considered at the May meeting.
18. **Muschlitz Road Bridge Bid** – Brian Harris indicated the bids were opened on April 2. **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to award Oldcastle Precast as low bidder for Bridge Bid at \$26,980 conditioned on a satisfactory review by Solicitor Asteak.
19. **Red Bridge Removal Update** – Borton Lawson prepared draft plans and is currently working with Mr. Sigafos to see if the proposed plan is acceptable to Ken. At a future meeting Borton Lawson will be presenting to the Supervisors and in the interim a copy of the plan will be provided to Engineer Collura.
20. **2015 Spring Newsletter** – Brian Harris indicated the Spring Newsletter is complete and the BOS can authorize sending it to print. **Motion** by Carolyn Hill, seconded by Julie Bender and approved unanimously to authorize sending the Newsletter to print once the BOS provides a final review.
21. **Municipal Building Expansion** – Brian Harris indicated that the township engineer can begin preparing the specifications for the building expansion. Once the specifications are prepared the plans will be submitted to Labor & Industry.
22. **Safety Manual** – Brian Harris indicated that Susquehanna Municipal Trust (our WC carrier) requires members to have a Safety Manual in place. The draft manual was provided by SMT and the Township Manager indicated that it will be edited and provided to the BOS for approval.
23. **2015 Part Time Summer Help** – **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to hire two part time Summer employees at \$13.00 per hour based on the recommendation of the Township Manager, Public Works Director and Supervisor Bender.

PAY BILLS: Bill List - \$129,418.46 – **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to pay bills.

GOOD OF THE BOARD: Road Inspection meeting April 11, 2015 from 9:30-12:00
Next regularly scheduled meeting May 7th at 6:00pm

ADJOURNMENT: **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:43pm

Respectfully Submitted,
Brian D. Harris