

BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064

MINUTES
August 3, 2023

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, August 3, 2023, at the Bushkill Township Recreation Complex Pavilion. The following Supervisors were present: Mr. Kocher, Mr. Smith, Mrs. Bender, Mr. Kline, and Mrs. Hill. Also, present were Township Manager Belinda Roberts, Chief McLouth, Attorney Gary Asteak, Township Engineer Robert Collura, Open Space Coordinator Kerry Reider, Zoning Officer Ken Shiffert, and Planning Administrator Todd Weidman. There were 8 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

SIGN INS: *No Sign Ins*

MOTION TO CHANGE AGENDA: Chairman Kocher stated that there would be a change to the agenda by moving Old Business to beginning of the meeting. Chairman Kocher asked if there were any other amendments to the agenda. Township Manager Belinda Roberts stated that there were 2 additions for LSA applications under New Business. **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to approve the posted agenda.

SUBDIVISIONS:

Approval of Minutes

1. **July 6, 2023 - Motion** by Carolyn Hill seconded by Julie Bender and approved unanimously to approve the minutes.

Reports

2. **Police** – Chief McLouth provided the report.
3. **Treasurer** - Report Enclosed
4. **Tax Collector** - Report Enclosed
5. **Zoning Officer** – Zoning Officer Ken Shiffert provided the report.
6. **Public Works** – Bill Kummer provided the report
 - a. **Skid Steer** – Authorize the Public Works Director to list the current skid steer for sale on Municibid with a reserve amount of \$25,000. The difference in the purchase price will be offset by the sale of the Skid Steer through Municibid. **Motion** by Harrison Kline seconded by Jason Smith and approved unanimously to approve the listing of the Skid Steer on Municibid.
 - b. **Lease Purchase** – Authorize the COSTARS purchase of a T770 Skid Steer and Dodge 5500 for the Public Works Department. The township manager will work with Real Lease to finalize the paperwork for the 5-year lease at a payment of \$37,232 annually. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to approve the lease.

7. **Library** – Report Enclosed.

8. **Recreation** – Report Enclosed

9. **Fire Company** - BTVFC President Alex Thompson provided the report.

10. **Engineer** –

a. **LOC Reduction**- Reduction of the current LOC for BridgePoint Lehigh North Warehouse, placing into the 18-month maintenance period. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to approve the LOC reduction retaining \$833,738.72 based on the Engineers Review letter.

b. **Scenic View West** – Authorize the Solicitor to pull the LOC for Scenic View West if work is not completed within 20 days. **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to authorize the solicitor to pull the LOC for Scenic View West.

*Anthony Peluso of 721 Bushkill Center Road asked about drainage with regards to septic systems. He indicated that his system was not “buried”. Recommendation by Chairman Kocher was to provide contact information for the Township Engineer to contact the resident.

11. **Solicitor** –

a. **Resolution 2023-24** – Resolution authorizing the execution of the Intergovernmental Cooperative agreement between Northampton County and Bushkill Township regarding the construction of the Two Rivers Trail. **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to approve Resolution 2023-24

b. **Resolution 2023-25** – Resolution approving the Naz COG Comp Plan Implementation Agreement. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to approve Resolution 2023-25.

12. **EAC** – Kerry Reider provided the report.

a. **LSA Application** – Township Open Space Coordinator Kerry Reider requests approval to apply to the Northampton/Lehigh County, Monroe County LSA and the Statewide LSA for a tractor for the Open Space Properties. **Motion** by Jason Smith seconded by Harrison Kline and approved unanimously to authorize the OS Coordinator to apply to the LSA Grant

13. **NAZ COG** – No report

14. **Emergency Mgmt.** – No report

OLD BUSINESS

15. **Traffic Corridor Study (SR 946/Knauss Road & Penn Allen Road)**: Bushkill Township will be partnering with Upper Nazareth to complete a Traffic Corridor Study. Proposal has been received from Keystone Consulting Engineers (Sean Dooley). **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to approve the partnership with Upper Nazareth and the proposal for \$16,000-\$19,000 from Keystone Consulting Engineers for the Traffic Corridor Study.

NEW BUSINESS

16. **Dry Well Waiver Request** – Dave and Anne Fessler of 929 Muschlitz Road are requesting a waiver from the Dry Well requirement. Mr. & Mrs. Fessler are adding a new agricultural building to their property and per the Township Zoning Ordinance a Dry Well is required. **Motion** by Jason Smith seconded by Harrison Kline and approved unanimously to approve the waiver with drainage guidelines acceptable to the EAC.

17. LSA Application – Township Manager requests approval to apply to the Northampton/Lehigh County and Monroe County LSA Grant for a new Single Axle Dump Truck for the Public Works Department. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to authorize the Manager to apply for the LSA Grant.

PAY BILLS: Bill List - \$201,147.03 - Motion by Julie Bender seconded by Jason Smith and approved unanimously to pay the bills.

COORESPONDENCE:

EXECUTIVE SESSION:

GOOD OF THE BOARD: Next regular Board of Supervisors Meeting – September 7, 2023, 6:00pm @ Rec. Pavilion

ADJOURNMENT: Motion by Jason Smith seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:32pm.

Respectfully Submitted,

Belinda A. Roberts, Manager