

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
June 3, 2021**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, June 3, 2021, both in person and via ZOOM at the Bushkill Township Municipal Building. The following Supervisors were present: Mr. Kocher, Mr. Smith, Mrs. Bender, Mr. Kline, and Mrs. Hill. Also, present were Township Manager Belinda Roberts, Solicitor Gary Asteak, Engineer Robert Collura, Chief Michael McLouth (via Zoom), Zoning Officer Kenneth Shiffert, and Planning Admin. Todd Weidman. There were 3 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

SIGN INS: None

SUBDIVISIONS: None

Approval of Minutes

1. **May 6, 2021 - Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to approve the minutes of May 6, 2021.

Reports

2. **Police** – Chief McLouth provided the report. Chief McLouth stated that the Colonial IU agreement is ready to be approved. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to authorize the Chairman and Secretary to sign agreement.
3. **Treasurer** – Treasurer Report enclosed
4. **Tax Collector** – Tax Collector Report enclosed
5. **Zoning Officer** – Zoning Officer Ken Shiffert provided the report.
6. **Public Works** – Public Works Report enclosed
7. **Library** – Library Rep. Shawn Wright provided the library report.
8. **Recreation** – Belinda Roberts stated that there were 2 resignations from the Rec Board and will be looking for replacements.
9. **Fire Company** – Alex Thompson provided the report. Chairman Kocher asked for a motion to provide an additional donation to the Bushkill Township Volunteer Fire Co. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to approve a \$1,500.00 donation for the BTVFC Carnival. Alex asked for permission to use the Fire Trucks in the Senior Parade in Nazareth. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to approve BTVFC to take Fire Trucks outside of the Municipality to participate in the Class of 2021 Senior Parade in Nazareth on Friday, June 4, 2021.
10. **Engineer** – Engineer Robert Collura provided the report.
11. **Solicitor** – Solicitor Gary Asteak provided the report.
12. **EAC** – **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to appoint Raymond Baratta to EAC position.

13. **NAZ COG** – Chairman Kocher stated that the Steering Committee will be meeting on Monday, June 14, 2021.
14. **Emergency Mgmt.** – EMC Tom Baranowski provided the report.

OLD BUSINESS:

15. **Municipal Building Renovation** – Nothing to note.

NEW BUSINESS:

16. **Resolution 2021-14** – Resolution approving the Meixell Open Space Acquisition. **Motion** by Carolyn Hill seconded by Julie Bender and approved unanimously to proceed with acquisition.
17. **Resolution 2021-15** - Resolution updating the titles of all Open Space properties from Park to Preserve to identify the difference between a park and preserved property. **Motion** by Julie Bender seconded by Harrison Kline and approved unanimously to approve Resolution 2021-15.
18. **Screeener** – Public Works Foreman has requested to purchase a Screeener for screening millings and dirt to utilize the material throughout the Township. 3 quotes were received, the lowest quote is \$13,580. **Motion** by Harrison Kline seconded by Jason Smith and approved unanimously to authorize the expenditure for the Screeener.
19. **Lease Agreement** – 6-month lease agreement at the Heintzelman Property. This would allow Mr. Serfas to keep his items stored in the barns. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to authorize the Chairman and Secretary to enter into the lease agreement.
20. **LSA Grant Award for Dump Truck**- Belinda Roberts stated that Bushkill Township had applied for and was awarded an LSA Grant to purchase a New Dump Truck for Public Works Department in the amount of \$168,306. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to allow for the Grant documents to be signed and executed by the Secretary and the Chairman.

PAY BILLS: Bill List - \$137,275.46– **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to pay the bills.

EXECUTIVE SESSION: Executive session was held to discuss Real Estate. **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to authorize appraisal for OS 50, not to exceed \$900 for appraisal. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to authorize the Township Engineer to draw up plan and location for 1 homesite on OS 12.

GOOD OF THE BOARD: **Next regular Board of Supervisors meeting** – July 1, 2021 @ 6:00pm
BTVFC Carnival – June 30th - July 3, 2021
NCATO County Convention (*Tentatively Scheduled*) – September 30, 2021

ADJOURNMENT: **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:45pm.

Respectfully Submitted,

Belinda A. Roberts, Manager