

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
September 3, 2015**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, September 3, 2015. The meeting was held at the Bushkill Township Municipal Building, 1114 Bushkill Center Road, Nazareth, PA. The following Supervisors were present: Mr. Kocher, Mr. Kline, Mrs. Hill, Mr. Smith and Mrs. Bender. Also present were the Township Manager Brian Harris, Atty. Steven Mills, Engineer Robert Collura, Chief McLouth and Captain Dempsey. There were 8 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

SIGN INS: None

Subdivisions: #2015-03 – Elwood Kocher Minor Subdivision – Motion by Jason Smith, seconded by Julie Bender and approved unanimously to grant waivers from Section 703.D.1 (contour lines) and 703.D.4 (wetland delineation) and to approve Resolution 2015-16 approving the subdivision with certain conditions.

Approval of Minutes

August 6, 2015 – Motion by Julie Bender, seconded by Carolyn Hill and approved unanimously to accept the minutes of August 6, 2015 conditioned on correcting the date of the playground bid due date.

Reports

2. **Police** – Chief McLouth provided the Police Report.
3. **Treasurers** – Brian Harris provided the Treasurer’s Report.
4. **Tax Collector** – Brian Harris stated that the Tax Collector Report was enclosed.
5. **Zoning Officer** – Ken Shiffert provided the zoning report.
6. **Public Works** – Harrison Kline stated the report was enclosed.
7. **Library** –Cindy Merrit provided the Library report.
8. **Recreation** – Brian Harris reported on the project being completed by Alex Emmons.
9. **Fire Company** – Tom Barnowski provided the BTVFC report as well as an update for Emergency Management. Motion by Harrison Kline, seconded by Carolyn Hill and approved unanimously to authorize the Fire Company to participate on September 5th at

Tuskes Park, September 7th in Pen Argyl, September 12th for Nazareth 275th, October 3rd for Touch-a-Truck, October 17th and 20th for Halloween parades.

10. **Engineer** – Mr. Collura indicated all items pertaining to him were on the agenda.
11. **Solicitor** – Nothing to report.
12. **EAC** – Nothing to report.
13. **NAZ COG** – Brian Harris stated that the next multi-municipal review meeting will be held October 20th.

OLD BUSINESS

14. **Recreation Complex** – Brian Harris stated that Kompman was the low bid at \$43,942.00 for the playground equipment. Motion by Julie Bender, seconded by Carolyn Hill, and approved unanimously to award the bid to Kompman Playgrounds if satisfactory to the Solicitor.
15. **Red Bridge Removal Update** – Brian Harris stated that Northampton County is currently exploring options.
16. **Municipal Building Expansion** – Engineer Collura indicated that the submission to PA Labor and Industry has been completed and we are awaiting their comments.
17. **2015 Road Paving Project** – Brian Harris stated that Recon Construction will be completing the paving in September.

NEW BUSINESS

18. **2016 MMO** – Brian Harris provided the certification of the 2016 MMO for both the uniform and nonuniform plan.
19. **Farmland RFP** – Brian Harris stated that the request for proposal will be added to the next EAC agenda for discussion.

Policies: Motion by Julie Bender, seconded by Carolyn Hill and approved unanimously to adopt the following policies: Resume to Board of Supervisors, Personal Reimbursement, Returned Checks, Payroll Check Policy and Employee Travel Expense policy.

PAY BILLS: Bill List - \$98,753.63 – **Motion** by Julie Bender, seconded by Harrison Kline and approved unanimously to pay bills.

GOOD OF THE BOARD: Next regularly scheduled meeting October 1, 2015. The board cancelled the December 3rd meeting and the meeting will be held December 17th.

ADJOURNMENT: Motion by Jason Smith, seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:25pm

Respectfully Submitted, Brian D. Harris