

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS  
1114 BUSHKILL CENTER ROAD  
NAZARETH, PA 18064**

**MINUTES  
December 4, 2014**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, December 4, 2014. The meeting was held at the Bushkill Township Municipal Building, 1114 Bushkill Center Road, Nazareth, PA. The following Supervisors were present: Mr. Kocher, Mr. Smith, Mr. Kline, Mrs. Hill, and Mrs. Bender. Also present were the Township Manager Brian Harris, Solicitor Steven Mills, Engineer Robert Collura, Zoning Officer Kenneth Shiffert and Chief McLouth. There were 10 people in the audience.

**Pledge of Allegiance to the Flag**

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

**SUBDIVISIONS:**

**#2014-01 – 496 Shoeneck Avenue – Resolution 2014-19 ~ Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to approve Resolution 2014-19, approving the Sakasits minor subdivision with the following conditions:

1. A photo reduction of the subdivision plan at a maximum size of 11'x17' shall be required. (Bushkill Township SALDO §703.A.7)
2. Plans must be signed by the Owner(s) and notarized. (§703.C.4)
3. All plans must be signed and sealed by the Engineer/surveyor responsible for preparing the plan. (§703.c.5)
4. At least two concrete monuments shall be required. (§703.E.2; 1019.1)
5. Widths of existing and ultimate right-of-way should be noted along Schoeneck Avenue. (§703.E.C.3)
6. Depth to limiting zone and average percolation rate must be noted for primary and reserved sewage system sites. (§703.G.4)
7. Exact slope across sewage system sites must be noted. (§703.G.6)
8. Driveway swales should be more practicably designed and depicted.
9. For recording purposes, the address of Lot Number 2 should be noted.
10. Favorable Review and comment by the Lehigh Valley Planning Commission.
11. Planning Module must be approved by the DEP.

## Approval of Minutes

1. **November 6, 2014 – Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to accept the minutes of November 6, 2014.

## Reports

2. **Police** – Chief McLouth provided the Police Report.
3. **Treasurers** – Brian Harris provided the Treasurer’s Report.
4. **Tax Collector** – Brian Harris stated that the Tax Collector Report was enclosed.
5. **Zoning Officer** – Ken Shiffert provided the Zoning Officers report.
6. **Public Works** – Harrison Kline presented the Public Works report.
7. **Library** – Lanie Graf presented the Library Report.
8. **Recreation** – No report provided.
9. **Fire Company** – No representation was present.
10. **Engincer** – Nothing to report.
11. **Solicitor** – Nothing to report.
12. **EAC** – Nothing to report.
13. **NAZ COG** – Nothing to report.

## **OLD BUSINESS**

14. **Zoning Ordinance Amendment – 405.R.1 – In Law Suites** – Brian Harris stated that the LVPC issued a letter indicating that the matter was of local concern and the BOS can make a motion to advertise the proposed ordinance for consideration at the February meeting. **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to advertise the proposed ordinance.
15. **Recreation Complex Playground Bid Specifications** – Brian Harris indicated that the specifications have been submitted to PA Labor & Industry for review.
16. **Recreation Complex Trail Construction** – Brian Harris stated that the trail has been flagged out and construction has begun. Construction will continue to take place over winter.
17. **Municipal Building Expansion Project** – Brian Harris indicated that draft plans are being reviewed as well as the opinion of probable cost.

## **NEW BUSINESS**

18. **Resolution 2014-26 – Luke Kenyon Eagle Scout Project** - Resolution recognizing Luke Kenyon for his Eagle Scout Overlook project on the Ballas parcel. **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to present Resolution 2014-26 to Luke Kenyon for his outstanding work on his Eagle Scout project.

- 19. 2015 Meeting Advertisement** – Brian Harris stated the Supervisors can authorize advertising the 2015 meeting dates for all boards, councils and commissions. The annual reorganization will be held Monday, January 5<sup>th</sup> at 12:00 and the Board of Auditors will reorganize Tuesday, January 6<sup>th</sup> at 6:00pm. **Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to advertise the 2015 Meeting dates.
- 20. Resolution 2014-25 – 2015 Budget** - Resolution authorizing a 2015 total budget of \$10,718,106.00, including a General Fund budget of \$4,225,000.00 and a tax rate of 7.5 mills. The proposed budget was properly advertised and available for public inspection. **Motion** by Jason Smith, seconded by Julie Bender and approved unanimously to approve the 2015 Budget.
- 21. Resolution 2014-24 – 2015 Tax Rate** - Resolution setting the 2015 tax rate at 7.5 mills **Motion** by Harrison Kline, seconded by Julie Bender and approved unanimously to approve the 2015 Tax Rate
- 22. 2015 DCNR C2P2 Application** – Brian Harris indicated that the 2015 applications are due April 16, 2015. Proposed application is to purchase a 2-3 acre trail easement from Harry Erhardt (F7-17-10) and construct a trail to connect the Bushkill Township Trail to the Ballas site.
- 23. Resolution 2015-01 Draft-** Draft resolution for the BOS to review for the January 5th reorganization meeting.
- 24. Bushkill Township Annual Meeting December 19th at JHS** – Brian Harris stated the 2014 Annual Meeting will be held Friday, December 19th at JHS from 12-4.

**PAY BILLS: Bill List** - \$16,190.14 – **Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to pay bills.

**GOOD OF THE BOARD:** Conditional Use Hearing – December 18, 2014 6:00pm  
Next meeting January 5, 2015

**ADJOURNMENT:** **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:20pm

Respectfully Submitted,

Brian D. Harris

