

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS  
1114 BUSHKILL CENTER ROAD  
NAZARETH, PA 18064**

**MINUTES  
February 4, 2016**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, February 4, 2016. The meeting was held at the Bushkill Township Municipal Building, 1114 Bushkill Center Road, Nazareth, PA. The following Supervisors were present: Mr. Kocher, Mrs. Hill, Mr. Smith, Mr. Kline and Mrs. Bender. Also present were the Township Manager Brian Harris, Solicitor Gary Asteak, Chief McLouth, Captain Dempsey and Pete Yotter.

**Pledge of Allegiance to the Flag**

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

**SIGN INS:**

**Subdivisions:** Eagles Ridge SIA - Authorization to execute if we receive the LOC.

**Approval of Minutes**

1. **January 7, 2016 – Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to accept the minutes of January 7, 2016.

**Reports**

2. **Police** – Chief McLouth provided the Police Report. Chief McLouth requested a motion to lease a 2015 Chevy Tahoe. **Motion** by ~ Jason Smith seconded by Carolyn Hill and approved unanimously to authorize lease. Chief McLouth stated that Officer Miller has retired K9 Havoc in January. Officer Miller has expressed an interest work another K9. Chief McLouth stated he is in receipt of \$5000 from DA John Morganelli towards the purchase of new K9 officer. **Motion** by Julie Bender and seconded by Jason Smith and approved unanimously to approve the purchase of a new K9 with funding via fundraising opportunities.
3. **Treasurers** – Brian Harris provided the Treasurer’s Report.
4. **Tax Collector** – Brian Harris stated that the Tax Collector Report was enclosed.
5. **Zoning Officer** – Mr. Harris stated the report was enclosed.
6. **Public Works** – Peter Yotter provided the Public Works report.
7. **Library** – Brian Harris provided the Library report.
8. **Recreation** – Brian Harris stated that Township Engineer Bob Collura is going to stake out the playground & installation is expected in early March.

9. **Fire Company** – Tom Barnowski gave the report for the BTVFC and for emergency management. Tom indicated the Bylaws are being worked on for paid staff and he complimented the Public Works department on their work during the recent storm. Tom indicated that various training opportunities were available and the Fire Company would be submitting an article in the Spring Newsletter.
10. **Engineer** – Nothing to report
11. **Solicitor** – Nothing to report.
12. **EAC** – Brian Harris stated that Solicitor Gary Asteak received correspondence from St. Luke's regarding easement. **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to authorize Solicitor Asteak to review docs and proceed with negotiations.
13. **NAZ COG** – Next meeting 4<sup>th</sup> Tuesday in March.

#### **OLD BUSINESS:**

14. **Municipal Building Expansion** - Bob stated that plans were submitted to Labor and Industry and the bid specifications were being prepared.

#### **NEW BUSINESS:**

15. **Resolution 2016-04 – Bituminous paving material price adjustment.** ~ **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to approve Resolution 2016-04.
16. **2016 Stone, Fuel, Paving Bid** – Tally bids on 2/3/2016 and award. Suburban Propane (awarded, Only Bid) **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to award Suburban Propane the 2016 Fuel Bid. Tabled Stone & Paving Bid. Supervisor Kline has asked if the township will be replacing the antiquated system for Fuel. Brian Harris stated that Boyko's will be contacted regarding an updated quote for replacing the fuel pumps.
17. **2015 Paving Project Invoice – Recon.** **Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to authorize payment to Recon.
18. **Policy 12 – Fuel Pumps** – Brian Harris stated a draft policy regarding fuel pumps and fuel usage is being prepared and will be on a future agenda.
19. **2016 Road Inspection Date** – Brian Harris indicated that the Supervisors can select a date in early April to conduct the road inspection. Once a date is agreed upon an advertisement can be placed.
20. **1990 GMC Bid** - Authorize advertising to receive bids on the 1990 GMC with plow. **Motion** by Jason Smith, seconded by Julie Bender and approved unanimously to authorize the bid with the condition that the township has the right to reject any and all bids.
21. **Heintzelman Recreation Area** - Determine what concept plan is most desirable and prepare draft DCNR application to complete the improvements. Brian stated that the

township can apply for C2P2 funding to construct the improvements. Brian indicated that he place the item on the next EAC agenda and on the March BOS agenda.

**22. Jean Williamson Retirement – Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to accept Jean Williamson’s Retirement.

**23. US Municipal** – Brian Harris stated that pavers are not on the Costars contract and that an advertisement will be placed to accept bids for a used 2009 Leeboy 7000b paver.

**24. Lehigh Gap Nature Center** – Brian Harris stated LGNC was providing \$2,400 in funding to construct a meadow on the Ballas tract. The board advised Brian accept the funding.

**PAY BILLS: Bill List - \$138,554.21 – Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to pay bills.

**GOOD OF THE BOARD:** Next regularly scheduled meeting March 3, 2016 at 6:00pm

**ADJOURNMENT: Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:37pm and enter into executive session to discuss potential litigation. Executive session concluded at 6:45pm.

Respectfully Submitted,

Brian D. Harris