

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
February 4, 2021**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, February 4, 2021 both in person and via ZOOM at the Bushkill Township Municipal Building. The following Supervisors were present: Mr. Kocher, Mr. Smith (via Zoom), Mr. Kline (via Zoom), Mrs. Bender (via Zoom), and Mrs. Hill (via Zoom). Also, present were Township Manager Belinda Roberts (via Zoom), Solicitor Gary Asteak (via Zoom), Engineer Robert Collura (via Zoom), Chief Michael McLouth and Open Space Coordinator Kerry Reider (via Zoom), and there were 2 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

SIGN INS: None

Approval of Minutes

1. **January 4 & January 7, 2021 - Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to approve the minutes of January 4 & January 7, 2021.

Reports

2. **Police** – Chief McLouth provided the report.
3. **Treasurer** – Treasurer Report enclosed
4. **Tax Collector** – Report enclosed
5. **Zoning Officer** – No report
6. **Public Works** – PW Foreman Peter Yotter provided the report. Chairman Kocher thanked Public Works for their hard work as they kept up with the unprecedented snowstorm of Jan. 31, 2021 and to Peter for his work on the dump truck.
7. **Library** – Library Rep. Shawn Wright provided the Library report. Newly appointed library Rep. Julie Bender complimented Shawn on a job well done as the Library Rep.
8. **Recreation** – No report
9. **Fire Company** – BTVFC report enclosed.
10. **Engineer** –
 - a. **Scenic View West LOC Reduction - Motion** by Jason Smith seconded by Julie Bender and approved unanimously to reduce the LOC for Scenic View West retaining \$489,233.16 based on the recommendation by the Township Engineer.
 - b. **Wind Gap Business Center LOC Reduction: Motion** by Jason Smith seconded by Harrison Kline and approved unanimously to reduce the LOC retaining \$879,133.00 to maintenance based on the review by the Township Engineer.
 - c. **Mountain View Drive In - Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to release the maintenance bond for Mountain View Drive In.
11. **Solicitor** –
12. **EAC** – OS Coordinator Kerry Reider provided the EAC report.

13. **NAZ COG** – No report

14. **Emergency Mgmt.** – Tom Barnowski provided the report.

OLD BUSINESS:

15. **Municipal Building Renovation** – Nothing to note

NEW BUSINESS:

16. **Resolution 2021-06** - Extending COVID-19 Disaster Declaration until March 4, 2021.

Motion by Carolyn Hill seconded by Julie Bender and approved unanimously to adopt Resolution 2021-06 extending COVID-19 Disaster Declaration until March 4, 2021

17. **2021 Fuel, Stone & Paving Bid** – **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to advertise the 2021 Bids.

18. **2021 Clean Up Day** – Tentatively scheduled for Fall 2021.

19. **MS965** - 2020 Liquid Fuels Report was submitted on January 26, 2021. The report was reviewed and approved on January 28, 2021.

20. **2021 Road Inspection** – Public Works Foreman will provide a list to the Board members with the recommendations of roads to be inspected for improvements, Supervisors will then individually inspect the roads.

21. **2021 Spring Newsletter** – Articles needed by February 26, 2021.

22. **1 year Farmland Lease** – 1 year Farmland lease for parcels: F7- 11 -42 (86.5 acres), F7-17-9 (17.9 acres), F7-10-6 (39.5 acres), F7-11-45 (20 acres), J7-2-22 (37.7 acres), and J 7-1-6 (35 acres). 3 Bids were received and opened during the public meeting held on February 4, 2021. Bids were received from Robert Oswald, Phil Ronca and Weinoffer Farms. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to authorize the Solicitor and OS Coordinator to determine and verify the high bidder and award on a per parcel basis for the 2021 Farmland Lease.

23. **Open Space #83 Sale Agreement** – 8.1 acres from Meixell for \$20,000. **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to authorize the Chairman and secretary to execute the agreement of sale.

24. **PA Environmental Council** – Jason Smith stated that in the past we have donated to the PEC. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to send annual donation of \$50.00 to PA Environmental Council.

25. **Public Works Employee** – **Motion** by Jason Smith seconded by Harrison Kline and approved unanimously to authorize the Township Manager and Supervisor Bender along with Public Works Foreman Peter Yotter to proceed with interviews of qualified candidates for the Full-time Public Works Position and to offer a wage of \$23.00/hour.

PAY BILLS: Bill List - \$186,955.38– **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to pay the bills.

GOOD OF THE BOARD: Next regular Board of Supervisors meeting – March 4, 2021 @ 6:00pm

EXECUTIVE SESSION:

There was an executive session held on Thursday, February 4, 2021 to discuss real estate.
Motion by Jason Smith seconded by Julie Bender and approved unanimously to authorize the Open Space Coordinator to have an appraisal done for OS#84.

ADJOURNMENT: Motion by Jason Smith seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:35 pm.

Respectfully Submitted,

Belinda A. Roberts, Manager