

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
June 4, 2020**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, June 4, 2020 via ZOOM. The meeting was held remotely due to the Coronavirus Pandemic and the Stay-at-home order. The following Supervisors were present: Mr. Kocher, Mr. Smith, Mr. Kline, Mrs. Bender and Mrs. Hill. Also, present were Township Manager Belinda Roberts, Solicitor Asteak, Engineer Robert Collura, Chief McLouth, Capt. Scott Dempsey, and Open Space Coordinator Kerry Reider and no audience was present.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

SIGN INS: No sign ins and no one requested information to sign in.

SUBDIVISIONS: None

Approval of Minutes

- 1. May 7, 2020– Motion** by Carolyn Hill seconded by Julie Bender and approved unanimously to approve the minutes.

Reports

- 2. Police** – Police Report was enclosed – Chief McLouth also recognized the staff for their help during the COVID-19 pandemic and the Board recognized the Police Dept. For doing a great job as well.
- 3. Treasurer** –Treasurer’s Report was enclosed.
- 4. Tax Collector** –Tax Collectors Report was enclosed.
- 5. Zoning Officer** – No Zoning Meeting in May. There were 7-8 New houses built in May.
- 6. Public Works** – Report enclosed – Belinda Roberts stated that the PW is currently milling, replacing pipes preparing for paving on Old Grade, Orville, Broad & Miller.
- 7. Library** – Touch a Truck has been cancelled
- 8. Recreation** – No report
- 9. Fire Company** – No report – BTVFC Carnival has been cancelled.
- 10. Engineer** –
- 11. Solicitor** – Solicitor Asteak stated that he is still waiting on the Cost estimate, letter of credit, HOP agreement in the event the items are received the solicitor asked the board to preauthorize the signing of these documents. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to authorize the Chairman to execute these items once the Quantities and cost estimate has been approved the by the Township engineer.
- 12. EAC** – Kerry Reider provided the report.
- 13. NAZ COG** – No COG meeting due to COVID-19. Chairman Kocher stated that the LVPC is working on the Multi-Municipal Comp. Plan updates

- 14. Emergency Mgmt.** – Emergency Mgmt. Coordinator Tom Barnowski provided an update with regards to COVID-19. Tom Barnowski also provided an update regarding the Oil Spill on Rte. 512.

OLD BUSINESS:

- 15. Municipal Building Renovation** – Belinda Roberts stated that renovations are progressing slowly. Krause Enterprises donated the concrete for the walkways, a letter will be sent to Krause Enterprises in appreciation of the donation.

NEW BUSINESS:

- 16. ZHB Solicitor Wage** – The ZHB has appointed Attorney Chad DeFelice to replace Solicitor Zulick. **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to set Attorney DeFelice’s wage at \$100 per hour.
- 17. Resolution 2020-17** – Extending Disaster Declaration until July 2, 2020. **Motion** by Carolyn Hill seconded by Harrison Kline and approved unanimously to adopt Resolution 2020-17 and match what the County Council decides to do.
- 18. BTVFC** – Requesting Permission to attend the parade honoring 2020 Nazareth High School Graduates on June 1, 2020. **Motion** by Harrison Kline seconded by Julie Bender and approved unanimously allow BTVFC to attend parade.
- 19. Highway Occupancy Permit Ordinance - Motion** Julie Bender by seconded by Carolyn Hill and approved unanimously to authorize advertisement.
- 20. PLGIT Account** – Combine Bushkill Distribution Account & Wind Gap Business Center. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to authorize the treasurer to combine the BD & Wind Gap Business Ctr. **Carriage Associates** was the account opened to pay for maintenance of light at Professional Drive, would like to pay the last 10 years of maintenance fees from this account. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to authorize the treasurer to transfer funds to the GF.
- 21. Planning Services** – Terminate services with Boucher & James and appoint Gilmore & Associates for planning services. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to appoint Gilmore & Assoc., for planning services.
- 22. Colonial IU – 2020/2021 SRO Agreement** – SRO agreement has been approved by the Board of Directors for the IU. Chief McLouth has reviewed the agreement and there were not any additional changes. Board can make a motion to approve the 20/21 agreement. **Motion** by Carolyn Hill seconded by Julie Bender and approved unanimously to authorize Chairman to execute the Colonial IU agreement.
- 23. Hunter Access Pilot Program – Resolution 2020-18** – Properties being entered into the Hunter Access Program with PA Game Commission, Rules and Enrollment form. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to approve Resolution 2020-18 to authorize participation in the PA Game Commission Hunter Access Program.
- 24. Beltz Settlement** – Authorize the Manager to sign on behalf of the Township for closing on Friday, June 5, 2020. As well as the closing for the Werner & Renz properties. Closing is yet to be determined. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to authorize the Manager to sign the settlement documents.

PAY BILLS: Bill List - \$163,972.29– Motion by Julie Bender seconded by Harrison Kline and approved unanimously to pay the bills.

NCATO Convention is cancelled

EXECUTIVE SESSION: The Board of Supervisors entered Executive Session at 6:44 pm. to discuss Open Space.

The Board reconvened at 6:58. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to authorize obtaining an appraisal for OS 82.

GOOD OF THE BOARD: Next regular Board of Supervisors meeting July 2, 2020

ADJOURNMENT: Motion by Jason Smith seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 7:01 pm.

Respectfully Submitted,

Belinda A. Roberts
Manager