

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
June 4, 2015**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, June 4, 2015. The meeting was held at the Bushkill Township Municipal Building, 1114 Bushkill Center Road, Nazareth, PA. The following Supervisors were present: Mr. Kocher, Mr. Kline, Mrs. Hill, and Mrs. Bender. Also present were the Township Manager Brian Harris, Atty. Steven Mills, Engineer Robert Collura, and Chief McLouth. There were 10 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

SIGN INS: None

Subdivisions: **#2014-03 – Blue Moo Waiver Request** – Applicant requesting a waiver from Section 1004.F Street Standards (Ultimate Right of Way Width for Miller and Bushkill Center Roads). Planning Commission recommended waiver at July 2014 meeting and BOS conceptually endorsed the idea in August 2014.

Justification: Existing ROW is adequate and due to the size and shape of the lot it would be impossible to site the required on lot septic system if additional ROW was required.

#2014-03 - Blue Moo Pre/Final Land Dev. Plan – Resolution 2015-09

1. Plan must be signed by the Owner(s) and notarized. (Bushkill Township SALDO §603.C.5)
2. Wetlands Statement and Drainage Agreement must be signed.
3. Surveyor's seal and signature are required on all Plans.
4. Maximum required inside and outside slopes of the basin embankment are 5 horizontal to 1 vertical.
5. The basin embankment section shall note basin invert elevation and top of embankment elevation.
6. Any waivers granted by the Township Board of Supervisors should be noted on the plan with date of action taken.
7. Prior to Final Plan approval, the applicant shall either provide securities and an Improvements Security Agreement, satisfactory with the Township Solicitor, or shall install all improvements. If the applicant decides to install improvements prior to

receiving final approval, securities in the amount of 5% of the estimated improvements cost shall be required for inspection fees.

8. The applicant shall have adequate insurance and a Hold Harmless Agreement, satisfactory to the Township Solicitor.
9. The existing right-of-way width of Miller Road should be 46.5 Feet.”
10. Waiver from Section 1004.F Ultimate Right of Way width

Motion by Julie Bender, seconded by Carolyn Hill and approved unanimously to approve Resolution 2015-09

#2006-15 – Eagles Ridge Final Plan Phase 1 – Resolution 2015-10

1. A note should be placed on the plan stating “Approval of this plan in limited to Lot 1 only. Lots 2 through 13 are not approved at this time.” A legend should also be provided showing the shaded areas as Phase 2 – not approved at this time.
2. All lot corner markers must be placed prior to final approval.
3. A description and grant of right-of-way must be provided for the portion of Barlieb Road which is intended for dedication. The description must extend to the westerly right-of-way line of Jacobsburg Road and bearings and distances should extend to that westerly right-of-way.
4. The engineer’s statement, Surveyor’s statement and wetlands certification must be signed.
5. Plans must be signed by the owner’s and notarized.

Motion by Julie Bender, seconded by Carolyn Hill and approved unanimously to approve Resolution 2015-10

#2013-09 – Cloverfield Estates LOC Reduction – Brian Harris indicated the applicant submitted a request for a reduction in the letter of credit and the engineer provided a recommendation based on the remaining improvements. **Motion** by Carolyn Hill, seconded by Julie Bender and approved unanimously to authorize the reduction and retain \$72,378.00.

Approval of Minutes

1. **May 2, 2015 & May 7, 2015** – **Motion** by Harrison Kline, seconded by Julie Bender and approved unanimously to accept the minutes of May 2 & May 7, 2015

Reports

2. **Police** – Chief McLouth provided the Police Report
3. **Treasurers** – Brian Harris provided the Treasurer’s Report.
4. **Tax Collector** – Brian Harris stated that the Tax Collector Report was enclosed.
5. **Zoning Officer** – Ken Shiffert stated the report was enclosed
6. **Public Works** - Harrison Kline stated that the report was enclosed

7. **Library** – Cindy Merrit provided the Library report
8. **Recreation** – Nothing to report.
9. **Fire Company** – William Kummer asked for the boards permission for the BTVFC to assist at the Nazareth Carnival (June 10 – June 13) **Motion** by Carolyn Hill, seconded by Harrison Kline and approved unanimously for the BTVFC to assist at the Nazareth Carnival
10. **Engineer** – Nothing to report.
11. **Solicitor** – Nothing to report.
12. **EAC** – Nothing to report.
13. **NAZ COG** – MMP review meeting scheduled for June 30th.

OLD BUSINESS

14. **Recreation Complex** – Brian Harris indicated the trail system is being constructed and the playground bid specs are being reviewed.
15. **Red Bridge Removal Update** – Brian Harris stated that he is still waiting on responses from abutting properties.
16. **Municipal Building Expansion** – Engineer Collura indicated that the specifications are being worked on and the L & I Submission will be completed shortly.
17. **Safety Manual** - Under review

NEW BUSINESS

18. **2015 Road Paving Project** – 2015 Road Paving Project Bid Advertisement – Advertise for the 2015 paving project. Bids due July 2nd and can be considered at the meeting that evening.
19. **OS 22 – Agrarian Associates - \$1,750** – Brian Harris stated that Ed Mertz, Broadview Estates III is looking to sell the 50 acres adjacent to the recreation complex. The board can authorize an appraisal on the property. **Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to proceed with the appraisal
20. **OS 52 – Agrarian Associates - \$1,750** – Brian Harris stated that Bushkill Highlands LLC is looking to sell 70 acres fee simple (maybe conservation easement) on Broad Road. The board can authorize appraisal by Agrarian. **Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to proceed with the appraisal
21. **OS 37 – Agrarian Associates - \$1,000** – Brian Harris stated that the board can approve an appraisal on the Heintzelman parcels (40 acre and 20 acre piece on the southern side of Young Road). **Motion** by Julie Bender, seconded by Harrison Kline and approved unanimously to proceed with the appraisal.
22. **OS 37 – Resolution – 2015-12** – Resolution authorizing purchasing and settlement on the Heintzelman Farm. **Motion** by Harrison Kline, seconded by Julie Bender and approved unanimously to proceed with the transaction conditioned on a recommendation by the EAC.

23. OS 48 – Resolution 2015-11 – Resolution authorizing purchasing and settlement on the McMahon parcels. **Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to proceed with the transaction.

POLICIES FOR CONSIDERATION: **Policy 1** – Introduction, Adoption and Rejection of a Policy
Policy 2 – Use of the Municipal Building
Policy 3 – Use of the Copy Machine
Policy 4 – Right of Way Regulation - Tabled
Policy 5 – Use of Municipal Parks

Motion by Julie Bender, seconded by Carolyn Hill and approved unanimously to approve Policies 1, 2, 3 & 5

PAY BILLS: Bill List - \$182,658.68 – **Motion** by Julie Bender, seconded by Harrison Kline and approved unanimously to pay bills.

GOOD OF THE BOARD: Next regularly scheduled meeting July 2nd at 6:00pm

ADJOURNMENT: Motion by Carolyn Hill, seconded by Julie Bender and approved unanimously to adjourn the meeting at 6:19pm

Respectfully Submitted,

Brian D. Harris