

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
March 4, 2021**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, March 4, 2021 both in person and via ZOOM at the Bushkill Township Municipal Building. The following Supervisors were present: Mr. Kocher, Mr. Smith (via Zoom), Mr. Kline, Mrs. Bender, and Mrs. Hill (via Zoom). Also, present were Township Manager Belinda Roberts (via Zoom), Solicitor Gary Asteak (via Zoom), Engineer Robert Collura (via Zoom), Chief Michael McLouth (via Zoom), and Open Space Coordinator Kerry Reider (via Zoom), and there were 2 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

SIGN INS: John Olsen (1267 Woodsedge Road) spoke to the Board regarding concerns about down spout discharge from a neighboring property. Chairman Kocher advised the Township Manager to discuss the concern with the Township Zoning Officer.

SUBDIVISIONS: High Street Estates - Resolution 2021-07– The Board of Supervisors approved the Final Plan in December 2019. Georgann Custom Homes proposes 13 (1-acre lots at High Street near Gower Road). **Motion** by Julie Bender seconded by Harrison Kline and approved unanimously to authorize the Township Secretary to sign Resolution 2021-07 for the DEP Planning Module.

Kishbaugh Minor Subdivision - Resolution 2021-08– The Board of Supervisors approved the Final Plan in November 2020. Thomas & Lita Kishbaugh will be creating a second lot at 230 Dell Road. **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to authorize the Township Secretary to sign Resolution 2021-08 for the DEP Planning Module.

Approval of Minutes

- 1. February 4, 2021 - Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to approve the minutes of February 4, 2021.

Reports

- 2. Police** – Chief McLouth provided the report.
- 3. Treasurer** –Treasurer Report enclosed
- 4. Tax Collector** – Tax Collector Report enclosed
- 5. Zoning Officer** – February 8, 2021 Zoning Hearing Board meeting: Special Exception was granted for an Auto repair garage and self-storage development at 1055 Bushkill Center Road. Zoning Hearing Board Meeting scheduled for March 8, 2021 will be to hear two (2) appeals ~ 1310 Cole Drive is requesting a variance to waive the rear yard setback to construct a garage & 180 Meyer Road is requesting a variance to waive the side yard setback to construct a pool house.
- 6. Public Works** – PW Foreman Peter Yotter provided the report.
- 7. Library** – Library Rep. Shawn Wright provided the Library report.

8. **Recreation** – No report
9. **Fire Company** – Alex Thompson provided the BTVFC report.
10. **Engineer** –
 - a. **Scenic View Estates III LOC Reduction - Motion** by Julie Bender seconded by Jason Smith and approved unanimously to reject the request to reduce the LOC for Scenic View Estates III based on the review and recommendation by the Township Engineer.
 - b. **Broadview Estates - Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to reduce the LOC retaining \$317,035.00 based on the review and recommendation by the Township Engineer.
 - c. **Wind Gap Business Center LOC Reduction: Motion** by Julie Bender seconded by Harrison Kline and approved unanimously to reduce the LOC retaining \$866,842.50 and entered maintenance and retaining in entirety the cash escrow with a balance of \$322,391.31 for the offsite bridge & trail completion based on the review and recommendation by the Township Engineer.
11. **Solicitor** – No report
12. **EAC** – OS Coordinator Kerry Reider provided the EAC report. The EAC requested the approval of \$100 donation for Sam Vituszynski's Eagle Scout project. Motion by Jason Smith seconded by Julie Bender and approved unanimously to donate \$100 for the Eagle Scout Project.
13. **NAZ COG** – No report
14. **Emergency Mgmt.** – Tom Barnowski provided the report.

OLD BUSINESS:

15. **Municipal Building Renovation** – Nothing to note
16. **2021 Fuel, Stone & Paving Bids** – Bids were opened at 2:05pm on March 4, 2021. Present during the bid opening were the Township Manager Belinda Roberts, Admin Asst. Carolyn Hill, and Asst Road Foreman Kyle Kline.
 - a. **Fuel Bid** – (1 bid Received) Suburban Heating Oil **Motion** by Harrison Kline seconded by Jason Smith and approved unanimously to award the 2021 Fuel Bid to Suburban Heating Oil.
 - b. **Stone Bid** – (2 Bids Received) New Enterprise & Hanson Aggregates. New Enterprise was low bid. **Motion** by Harrison Kline seconded by Jason Smith and approved unanimously to award the 2021 Stone Bid to New Enterprise.
 - c. **Paving Material Bid** – (2 Bids Received) New Enterprise & Highway Materials – **2021 Paving Bid award was tabled until April 1, 2021 Board of Supervisors meeting.**
17. **Township Newsletter Deadline** – Submission deadline for the Spring/Summer Newsletter has been extended until Friday, March 5th.

NEW BUSINESS:

18. **Resolution 2021-09** - Extending COVID-19 Disaster Declaration until April 1, 2021. **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to adopt Resolution 2021-09 extending COVID-19 Disaster Declaration until April 1, 2021
19. **Resolution 2021-10** – 2021 Fee Resolution – **Motion** by Julie Bender seconded by Harrison Kline and approved unanimously to adopt Resolution 2021-10

PAY BILLS: Bill List - \$178,548.58 – **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to pay the bills.

GOOD OF THE BOARD: Next regular Board of Supervisors meeting – April 1, 2021 @ 6:00pm

ADJOURNMENT: Motion by Jason Smith seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:30 pm.

Respectfully Submitted,

Belinda A. Roberts, Manager