

BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064

MINUTES
September 4, 2014

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, September 4, 2014. The meeting was held at the Bushkill Township Municipal Building, 1114 Bushkill Center Road, Nazareth, PA. The following Supervisors were present: Mr. Kocher, Mrs. Hill, Mrs. Bender, Mr. Smith and Mr. Kline. Also present were the Township Manager Brian Harris, Solicitor Gary Asteak, Engineer Robert Collura, Zoning Officer Kenneth Shiffert and Captain Dempsey. There were 67 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

Public Hearing: The Solicitor indicated that the applicant, Richard & Heather Villone, is requesting a conditional use for a private heliport located at 1143 Keller Road. Due to reaching maximum capacity in the Township conference room, Solicitor Asteak stated that the hearing would be continued. Solicitor Asteak stated that the hearing would be held at the Bushkill Township Volunteer Fire Company at a date in the future and advertising will be in accordance with the MPC.

SUBDIVISIONS:

#2014-01 – Sakasits Minor – Resolution 2014-19 –Brian Harris stated that the Lehigh Valley Planning Commission Review letter has not been received and the Resolution can be tabled.

Approval of Minutes

1. **August 7, 2014 – Motion** by Carolyn Hill, seconded by Harrison Kline and approved unanimously to accept the minutes of August 7, 2014.

Reports

2. **Police** – Captain Dempsey gave the report for August 2014. Captain Dempsey stated that the Police Department had decided on a new part time officer and asked the Board of Supervisors to make a motion to hire Casey Snyder, contingent on the completion of the background check. **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to hire Casey Snyder as a part time officer,
3. **Treasurers** – Brian Harris provided the Treasurer's Report.
4. **Tax Collector** – Brian Harris stated that the Tax Collector Report was enclosed.

5. **Zoning Officer** – Ken Shiffert provided the Zoning Officers report.
6. **Public Works** – Harrison Kline stated the Public Works report for August 2014 was enclosed.
7. **Library** – Lanie Yaswinski provided the Library Report
8. **Recreation** – Brian Harris stated that the bid specification for the new playground equipment is being prepared and will be sent to DCNR for review along with the site plan.
9. **Fire Company** – Representative not present. Carolyn Hill stated that President Jim Sandt asked for approval from the Board of Supervisors for the following events/dates to attend: September 1-Pen Argyl Parade, October 17-Bath Parade and October 18-St. Lukes. **Motion** by Carolyn Hill, second by Jason Smith and approved unanimously to authorize the Fire Company to attend the above events.
10. **Engineer** – Mr. Collura indicated that the Muschlitz Road Bridge design is near completion and the permitting process has begun.
11. **Solicitor** – All items covered under the regular agenda.
12. **EAC** – All items covered under the regular agenda.
13. **NAZ COG** – Brian Harris stated that the LVPC has provided a quote to the COG for review of the multimunicipal plan implementation.

OLD BUSINESS

14. **PA D&G Road - Muschlitz Road DSA Project** – Brian Harris stated that he project will be completed the week of September 15th.
15. **2014 Paving Project** - Mr. Harris stated that the low bid was Eastern Industries at \$312,493.00. **Motion** by Harrison Kline, seconded by Jason Smith and approved unanimously to award the bid to Eastern Industries conditioned on the Solicitor being satisfied with the bid documents.
16. **MS4 Compliance** – Jason Smith stated in accordance with the Administrative Order the township submitted the requested information to the EPA.
17. **Recreation Complex Playground Bid Specifications** – Site plan has been prepared and the bid specifications are being finalized. Once DCNR signs off on the site plan and specifications the bids can be advertised.

NEW BUSINESS

18. **Resolution 2014-17** – As a result of the most recent pension audit, the state recommended adopting a resolution stating that the uniform employee contributions for 2012, 2013, and 2014 are set a 4%. **Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to adopt Resolution 2014-17
19. **2015 Non-Uniform MMO** – Mr. Harris stated that the 2015 obligation is \$65,189.00.
20. **2015 Uniform MMO** – Mr. Harris stated that the 2015 obligation is \$179,545.00.

- 21. Resolution 2014-18 – Open Space #33** – Resolution authorizing funds to purchase a conservation easement on the Marsh parcel. BOS can authorize the Township Manager and Solicitor to settle. **Motion** by Jason Smith, seconded by Julie Bender and approved unanimously to adopt Resolution 2014-18.
- 22. Open Space #45** – Brian Harris stated that the parcel appraised at \$4,100 per acre for the purposes of a conservation easement. The Environmental Advisory Council recommended the Supervisors authorize the Township Manager to negotiate with the property owners. The Board of Supervisors had no objections to pursuing negotiations.
- 23. Open Space #46** – Brian Harris stated the parcel appraised at \$124,000 for a fee simple purchase of the 11 acres located adjacent to the Werkheiser Farm.
- 24. Open Space #47**– Brian Harris stated that the property appraised at \$14,000 for a fee simple purchase of 7 acres. The Environmental Advisory Council recommended the Supervisors authorize the Township Manager to negotiate with the landowner. The Board of Supervisors had no objections to pursuing negotiations.
- 25. Open Space #48** – EAC recommended an appraisal be done on the 8 parcels (50 acres) for fee simple purchase. Agrarian Associates provided a quote of \$750 to complete the appraisal on all parcels. **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to move forward with the appraisal

PAY BILLS: Bill List - \$136,740.92 – **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to pay bills.

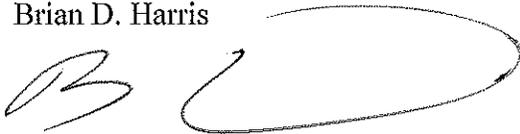
The Board of Supervisors entered into Executive Session at 6:42 to discuss real estate matters. The executive session concluded at 6:49.

GOOD OF THE BOARD: Next scheduled meeting is on October 2, 2014 at 6:00pm

ADJOURNMENT: **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:50pm.

Respectfully Submitted,

Brian D. Harris

A handwritten signature in black ink, consisting of a stylized 'B' followed by a large, sweeping loop that extends to the right and then curves back down.