

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
February 5, 2015**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, February 5, 2015. The meeting was held at the Bushkill Township Municipal Building, 1114 Bushkill Center Road, Nazareth, PA. The following Supervisors were present: Mr. Kocher, Mr. Smith, Mr. Kline, Mrs. Hill, and Mrs. Bender. Also present were the Township Manager Brian Harris, Solicitor Gary Asteak, Engineer Robert Collura, and Chief McLouth. There were 15 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

SIGN INS: Several residents (Mr. John Olson, Mrs. Toth, Brad Lodics & Mr. Cory Akers) came to speak with regards to the Abandon Property at 1246 Woodsedge and the lack of cleanliness at 1295 Poplarwood. The residents voiced their concerns regarding rodents, sewage odor and unsightly conditions. Zoning Officer Ken Shiffert indicated that letters have been sent to both 1246 Woodsedge and 1295 Poplarwood Road and that the township will continue to pursue any zoning violations.

SUBDIVISIONS:

#2005-09 – Woods Crest Preliminary Plan - Request for Time Extension Applicant is requesting an indefinite time extension ~ Motion by Julie Bender, seconded by Jason Smith and approved unanimously to approve the indefinite time extension.

#2011-05 - Orwig Improvements Agreement – Received the revised LOC retaining \$56,215.50 ~ **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to authorize Solicitor Asteak to execute the agreement and release the remaining escrow once the agreement is recorded. The agreement binds the developer to make the necessary improvements on the remaining lots prior to additional zoning permits being issued.

Approval of Minutes

- 1. January 8, 2015 – Motion** by Harrison Kline, seconded by Carolyn Hill and approved unanimously to accept the minutes of January 8, 2015.

Reports

2. **Police** – Chief McLouth provided the Police report for January.
3. **Treasurers** – Brian Harris provided the Treasurer’s Report.
4. **Tax Collector** – Brian Harris stated that the Tax Collector Report was enclosed.
5. **Zoning Officer** – Ken Shiffert provided the Zoning Officer report.
6. **Public Works** – Harrison Kline stated that the report was enclosed.
7. **Library** – Library Representative Cindy Merritt gave the Library report.
8. **Recreation** – Nothing to report.
9. **Fire Company** – Brian Harris stated that the Fire Company is in the process of preparing draft long/short goals.
10. **Engineer** – Bob Collura indicated that the Muschlitz Road bridge specifications were prepared. The Supervisors asked that the item be added to the March agenda for discussion.
11. **Solicitor** – The Solicitor indicated that all items were on the agenda.
12. **EAC** – Nothing to report.
13. **NAZ COG** – Nothing to report.

OLD BUSINESS

14. **Zoning Ordinance Amendment** – 2015-01– In Law Suites Ordinance was properly advertised and the BOS can consider adoption. **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to adopt ordinance 2015-01.
15. **Recreation Complex – Playground Bid Specifications** – Bid specifications are prepared and BOS can authorize advertising the bid specifications once DCNR deems the specifications acceptable. **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to advertise bid specs once approved by DCNR.
16. **2015 DCNR C2P2 Application** – Application is being prepared to fund the trail connection from the Ballas Tract to the PPL Trail.

NEW BUSINESS

17. **Resolution 2015-03- LVGI Mini Grant Application** - Application to repair the eroded stream bank along the East Branch of Sobers Run near the PPL Trailhead. The total project cost is \$15,000 with \$7,500 being requested from D&L. Most of the township’s match will consist of in-kind services by the Public Works Department. **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to authorize grant submission.
18. **OS 44 Appraisal- Freestone /Van Dyne Parcel** – Estate is interested in selling the 58 acre parcel fee simple with Edna Van Dyne retaining the life rights to reside in the structure. The quote from Agrarian Associates is \$1,750.00 ~ **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to appraise OS 44 parcel conditioned on a recommendation by the Environmental Advisory Council.

19. OS 51 Appraisal – Erhardt – Agrarian quote is \$500 to appraise a 2 acre piece to be used as a connector from the Ballas Tract to the PPL Trail. **Motion** by Carolyn Hill, seconded by Jason Smith and approved unanimously to appraise OS 51 parcels conditioned on a recommendation from the Environmental Advisory Council.

20. Schaeffer Zoning Appeal – Brian Harris stated that the applicant is appealing the Zoning Hearing Board decision and that the Solicitor has been made aware of the appeal.

21. 2015 Stone, Heating & Fuel Bid – Brian Harris indicated that the BOS can authorize advertising the 3 bids and consider them at the March meeting. **Motion** by Carolyn Hill, seconded by Jason Smith and approved unanimously to authorize advertising.

22. Act 192 – The Supervisors asked Brian Harris to reach out to Marcia to ask for clarification on the legislation.

23. 2015 Part Time Summer Help – Brian Harris indicated that an advertisement can be placed for part time summer and that a committee can be formed to review the resumes once the application period concludes.

PAY BILLS: Bill List - \$175,835.74 – **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to pay bills.

EXECUTIVE SESSION: The Board of Supervisors entered into an Executive session at 6:40 to discuss real estate matters. The Supervisors exited executive session at 7:00pm.

GOOD OF THE BOARD: Next meeting March 5, 2015

ADJOURNMENT: **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 7:05pm

Respectfully Submitted,

Brian D. Harris