

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
March 5, 2015**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, March 5, 2015. The meeting was held at the Bushkill Township Municipal Building, 1114 Bushkill Center Road, Nazareth, PA. The following Supervisors were present: Mr. Kocher, Mr. Smith, Mrs. Hill, and Mrs. Bender. Also present were the Township Manager Brian Harris, Solicitor Gary Asteak, Engineer Robert Collura, and Chief McLouth. There were 4 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

SIGN INS: Abe Kassis was present and stated that he was running for judge and asked for support.

SUBDIVISIONS:

#2015-01 – Stampf Lot Line Adjustment – Brian Harris stated that the plan received recommendation at the February 23rd Planning Commission meeting with the following conditions:

1. A photo reduction of the Plan at a maximum size of 11”x17” shall be required. (Bushkill Township SALDO §703.A.7)
2. Plans must be signed by the Owner(s) and notarized. (§703.C.5)
3. Surveyor’s seal and signature shall be required. (§703.C.5)
4. A note stating, “Lot 2A shall merge with and become an integral part of Lot 2 and shall not be transferred separately in the future.” should be added to the Plan.
5. A unification deed proposing the merger of Lot 2A with Lot 2 shall be required.
6. Prior to recording of the Plan, all lot corner markers must be placed.
7. Lot Lines L8 & L9 should be eliminated and Lot Line L10 be redrawn.

Motion by Jason Smith, seconded by Julie Bender, and approved unanimously to adopt Resolution 2015-04.

Approval of Minutes

1. **February 5, 2015 – Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to accept the minutes of February 5, 2015

Reports

2. **Police** – Chief McLouth provided the January police report. Chief McLouth indicated that 2 part time officers are potentially resigning should they be hired by the Slate Belt Regional Police force. **Motion** by Julie Bender, seconded Jason Smith, and approved unanimously to authorize Chief McLouth to accept resumes and provide candidates to the board for consideration.
3. **Treasurers** – Brian Harris provided the Treasurer’s Report.
4. **Tax Collector** – Brian Harris stated that the Tax Collector Report was enclosed.
5. **Zoning Officer** – Ken Shiffert indicated that there were no hearings in February and no hearings are scheduled for March.
6. **Public Works** – Brian Harris stated that the Public Works department was still plowing and a representative would not be present.
7. **Library** – Library Rep. Lanie Graf provided the Library report.
8. **Recreation** – Nothing to report.
9. **Fire Company** – Tom Barnowski provided the Fire Company report.
10. **Engineer** – Engineer Collura indicated that all items were further down on the agenda.
11. **Solicitor** – Solicitor Asteak stated that Ordinance 2015-03 amending the local government debt act borrowing was duly advertised and the board can consider adoption. **Motion** by Julie Bender, seconded by Carolyn Hill, and approved unanimously to adopt Ordinance 2015-03.
12. **EAC** – Supervisor Smith indicated that all items were on the agenda.
13. **NAZ COG** – Nothing to report.

OLD BUSINESS

14. **Recreation Complex Playground Bid Specifications** – Brian Harris stated that one bid was received and the bid was 30% higher than originally anticipated. Brian Harris indicated that he will put the agenda on Recreation Board agenda for discussion and report back to the Board of Supervisors.
15. **2015 DCNR C2P2 Application** – Brian Harris stated that the application was being prepared and the final draft will be on the April agenda.
16. **2013 State Liquid Fuel Report** – Brian Harris stated that the audit was conducted and available for inspection.

NEW BUSINESS

17. **2015 Stone, Heating, & Fuel Bids** – Brian Harris stated that bids were opened and tallied on March 4, 2014. Brian Harris stated that Eastern Industries was the low bidder for stone and Highway Materials was the low bidder for paving products. **Motion** by Julie Bender,

seconded by Jason Smith and approved unanimously to award the bids to Highway Materials and Eastern Industries conditioned on a recommendation from the Solicitor.

- 18. PSATS Unemployment Compensation Trust Ordinance** – Solicitor Asteak stated that the trust has been revised and that the municipalities must adopt an ordinance recognizing the amended trust agreement. **Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to authorize the Solicitor to advertise the proposed ordinance.
- 19. 2014 Annual Financial Report** – Brian Harris stated that the AFR is due March 31st and that the Supervisors can authorize the Township Manager to submit the report based on a recommendation by the Board of Auditors. **Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to authorize submission of the report conditioned on a recommendation by the Board of Auditors.
- 20. Muschlitz Road Bridge Advertisement** – Motion by Jason Smith, seconded by Carolyn Hill and approved unanimously to advertise for a 10x4” box culvert for Muschlitz Road. The bids will be tallied and considered at the April meeting.
- 21. 2015 Road Inspection Date** – The Board of Supervisors requested the Township Manager propose a few dates in April to hold the annual Road Inspection.
- 22. 2015 PA Dirt and Gravel Road Program** – Brian Harris stated that the Northampton County Conservation District requested that Bushkill Township apply for \$6,000.00 worth of funding for dust suppression on Muschlitz Road. The grant is not a matching grant and the township would apply the dust suppression product over the summer.

PAY BILLS: Bill List - \$115,615.26 – **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to pay bills.

EXECUTIVE SESSION: The Board of Supervisors entered into an Executive session at 6:30 to discuss real estate matters. The Board of Supervisors exited Executive Session at 6:40.

- 23. OS-51** – **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to authorize the Township Manager to negotiate up to appraised amount conditioned on a recommendation by the EAC.
- 24. OS-44** - **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to authorize the Township Manager to negotiate up to the appraised amount conditioned on a recommendation by the EAC.

GOOD OF THE BOARD: Next meeting April 2, 2015

ADJOURNMENT: **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 7:05pm

Respectfully Submitted,
Brian D. Harris