

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
February 6, 2020**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, February 6, 2020. The meeting was held at the Bushkill Township Municipal Building, 1114 Bushkill Center Road, Nazareth, PA. The following Supervisors were present: Mr. Kocher, Mr. Smith, Mr. Kline, Mrs. Bender and Mrs. Hill. Also, present were Township Secretary-Treasurer Belinda Roberts, Solicitor Asteak, Engineer Robert Collura, Zoning Officer Kenneth Shiffert, Open Space Coordinator Kerry Reider and 10 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

SIGN INS: None

SUBDIVISIONS:

2019-09 Jones Minor Subdivision - Motion by Jason Smith seconded by Carolyn Hill and approved unanimously to approve Resolution 2019-09 with the following comments:

1. A photo reduction of the plan at a maximum size of 11"x17" shall be required
2. The certificate of Ownership must be signed by the Owner(s) and notarized
3. The Surveyor's Certification must be signed and sealed
4. A DEP Planning Module or exemption shall be required
5. A copy of the existing deed for the property must be provided
6. A description and Grant of Right-of-way must be provided for that portion of Clearfield Road offered for dedication.
7. Conservation Easement be provided to the Township.

2019-02 Winterton Subdivision – Plan is being rejected due to the following comments have not been satisfied by the Township Engineer. **Motion** by Jason Smith seconded by Harrison Kline and approved unanimously to approve Resolution 2019-02 with the following comments:

1. A photo reduction of the Plan at a maximum size of 11" x 17" shall be required
2. The owner(s) statement must be signed and notarized
3. Engineer's/Surveyor's signature shall be required
4. At least two concrete monuments, preferably at the street right-of-way line, shall be required
5. Lot line utility/drainage easements must be provided
6. The ultimate right-of-way must be shown at 40 feet from the centerline of Route 512. Net lot area must be calculated to the ultimate right-of-way line.
7. Reserve sewage system sites for each lot must be shown
8. Well location for Lot 1 must be shown

9. Lot areas do not meet Zoning requirements. If variances have been granted, action taken by the Zoning Hearing Board, with date of action, must be noted.
10. Review and comments by the Lehigh Valley Planning Commission must be considered.

2005-13 LOC Reduction – Silo Drive, LLC requested a reduction to the current LOC for Vistas @ Bushkill Estates Phase II. **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to approve LOC reduction to the amount of \$266,949.66.

Approval of Minutes

1. **January 2, 2020** – **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to approve the minutes.

Reports

2. **Police** – Chief McLouth provided the report
3. **Treasurer** – Treasurer's Report was enclosed
4. **Tax Collector** – Tax Collectors Report was enclosed.
5. **Zoning Officer** – Kenneth Shiffert provided the report.
6. **Public Works** – Bill Kummer provided the Public Works report
7. **Library** – Report is enclosed. Solicitor Asteak provided a report regarding the requesting of financial documents from the library. The managers and chairmen from Bushkill, Lower Nazareth & Upper Nazareth have met regarding funding for the library. The managers will be meeting to go over the financial information provided thus far. There was an oath that was sent to new members of the Library Board which states that the allegiance of member is to the Library not to the Township which appointed the member. The Chairman requested that the manager contact the 2 liaisons for the Library Board appointed by Bushkill Township to remind them that they are representing Bushkill Townships interest not the Library. The library happenings are a matter of public knowledge and therefore no confidentiality agreement exists.
8. **Recreation** – No report
9. **Fire Company** – Alex Thompson provided the report
10. **Engineer** – Bob Collura provided the report.
11. **Solicitor** –
 - **574 Bushkill Center Road - Motion** by Julie Bender seconded by Jason Smith and approved unanimously to authorize Solicitor Asteak to enter a judgement against Mr. Schreck in the amount of \$2500.
 - **Resolution 2020-06 - Motion** by Julie Bender seconded by Jason Smith and approved unanimously to approve Resolution 2020-06 amending Ordinance 2019-2 (Park Rules & Regulations)
 - **Farmland Lease Advertisement - Motion** by Julie Bender seconded by Jason Smith and approved unanimously to advertise property located at Bushkill Center & Rose Inn Ave., for a 3-year lease. Robert Kroboth agreed to pay the cost of re-advertising.
 - **OS 57** – Authorization to proceed with settlement. **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to proceed with settlement and payment for OS 57.
 - **Resolution 2020-04 - OS 61 - Motion** by Julie Bender seconded by Jason Smith and approved unanimously to purchase OS 61 for \$1.00 and proceed to settlement

- **Resolution 2020-05 - OS 64 - Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to purchase OS 64 for \$10,000 and proceed to settlement.

12. EAC – Kerry provided the report.

13. NAZ COG – NIXLE Agreement - Motion by Jason Smith seconded by Harrison Kline and approved unanimously to authorize execution of the NIXLE agreement for Emergency System notifications.

OLD BUSINESS:

14. Municipal Building Renovation – Nothing to report

NEW BUSINESS:

15. Policy 2020-19 Plan Approval - Motion by Carolyn Hill seconded by Julie Bender and approved unanimously to approve Policy 2020-19.

16. 2020 Fuel, Stone & Paving Bid – Motion by Jason Smith seconded by Harrison Kline and approved unanimously to advertise the 2020 Bids with a bid opening date of March 4, 2020.

17. 2020 Clean Up Day – May 8th & May 9th

18. MS 965- 2019 Liquid Fuels Report was submitted on January 17, 2020, no findings.

19. 2020 Road Inspection – TBD

20. 2020 Spring Newsletter – Articles needed by February 21, 2020

21. Country Chase Block Party- Request made by Brian and Maria Ransome to hold the 3rd Annual Block Party on May 30th. **Motion** by Julie Bender seconded by Jason Smith and approved unanimously allow block party on Country Chase, with the reminder to requester to keep music at a reasonable level for surrounding neighbors.

22. PEC – Motion by Jason Smith seconded by Carolyn Hill and approved unanimously to approve to donation of \$50.00 to Pennsylvania Environmental Council.

PAY BILLS: Bill List - \$142,162.44 – **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to pay the bills.

Executive Session was held:

The Board entered Executive session at 6:49pm to discuss property acquisitions.

GOOD OF THE BOARD: Next regular Board of Supervisors meeting March 5, 2020
2020 PSATS Convention – May 3-6th

ADJOURNMENT: Motion by Jason Smith, seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:49pm.

Respectfully Submitted,

Belinda A. Roberts
Manager