

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS  
1114 BUSHKILL CENTER ROAD  
NAZARETH, PA 18064**

**MINUTES  
August 7, 2014**

The Bushkill Township Board of Supervisors held the regularly scheduled meeting on August 7, 2014. The meeting was held at the Bushkill Township Municipal Building, 1114 Bushkill Center Road, Nazareth, PA. The following Supervisors were present: Mr. Kocher, Mrs. Hill, Mr. Smith and Mr. Kline. Also present were the Township Manager Brian Harris, Zoning Officer Kenneth Shiffert, Solicitor Steven Mills, Engineer Robert Collura and Chief McLouth. There were 14 people in the audience.

**Pledge of Allegiance to the Flag**

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

**Sign Ins:** None

**PRESENTATION:** Carl McGlaughin, Borton Lawson, and Ronald Young, Northampton County, were present to discuss Northampton County Bridge 72. The engineer indicated that the bridge is to be demolished and cul-de-sacs will be constructed on Old Filetown Road. Borton Lawson indicated that the County is proposing to construct a new, 2 lane road, off of Filetown Road to access the Sigafos property. Mr. Sigafos, 465 Old Filetown Road, indicated his concerns were flooding of the property and the sight distance pulling out on to Filetown Road from the newly constructed road. Mr. Robert Pierce, 459 Old Filetown Road, indicated that his concerns included increased trespassing and hunting on his property and young kids using the area for having parties. Mr. Peirce indicated that he would like to see an increased police presence in the area. Mrs. Pamela Smith/Stampf, 399 Filetown Road, was present and indicated that any improvements would need to take into consideration accessing her property.

The presentation concluded and the Supervisors requested that Borton Lawson conduct an on-site meeting with Mr. Sigafos and representatives from Bushkill Township.

**SUBDIVISIONS:**

**#2013-09 – Cloverfield Estates** – Brian Harris stated that the applicant, Ashview Development LLC, requested a reduction in the Letter of Credit for improvements completed to date. Mr. Harris stated that the engineer issued a letter recommending that \$195,832.88 be retained for improvements to be completed. **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to reduce the Letter of Credit and retain \$195,832.88.

**#2014-03-Blue Moo Waiver Request** – Brian Harris stated that the applicant is looking for endorsement of the waivers presented to the Planning Commission. Brian Harris stated

that the Planning Commission endorsed waivers of Section 1011.C-Lot Line Utility and Drainage Easement and Section 1004.F-Street Standards Ultimate Right of Way. The Supervisors indicated that they do not act on waiver requests until final plan approval and suggested that Mid Penn Engineering show the ultimate right of way on the plan, show the PennDOT required sight triangle and to remove any plantings that would be in the sight triangle. In addition, the Board of Supervisors requested the clear sight triangle be shown at the intersection of Miller Road and Bushkill Center Road and that no future plantings be placed in that area.

**#2004-05 – Country Chase Road Dedication** – Brian Harris indicated that the 18 month maintenance period expired and the engineer deemed the improvements to be satisfactory. Brian Harris indicated that the legal descriptions, mother deed and reduced subdivision plan have been provided to the solicitor so he can prepare the deed of dedication. Once the dedication is executed the letter of credit can be released.

### Approval of Minutes

1. **June 5, 2014 – Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to accept the minutes of July 7, 2014

### Reports

2. **Police** – Chief McLouth gave the report for June 2014. In addition, Chief McLouth indicated that the Solicitor reviewed the IU20 contract and that it can be executed by the Township. **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to authorize execution of the contract.
3. **Treasurers** – Brian Harris provided the Treasurer’s Report.
4. **Tax Collector** – Brian Harris stated that the Tax Collector Report was enclosed.
5. **Zoning Officer** – Ken Shiffert provided the Zoning Officers report.
6. **Public Works** – Harrison Kline stated the Public Works report for June 2014 was enclosed.
7. **Library** – Lanie Graf provided the Library Report and indicated that Touch a Truck will be held on October 11<sup>th</sup> at Tuskes Community Park.
8. **Recreation** – Brian Harris stated that the board finalized the playground design and the item is later on the agenda.
9. **Fire Company** – Tom Barnowski was present to provide an update on the Fire Company and the updating of the Emergency Management Plan.
10. **Engineer** – Mr. Collura provided an update on the Muschlitz Road Bridge design.
11. **Solicitor** – Solicitor Mills stated that all items pertaining to him are under business.
12. **EAC** – Vice Chairman Smith indicated the minutes were included in the packet and there was no additional business to discuss.
13. **NAZ COG** – Brian Harris indicated that there was nothing to report.

### **OLD BUSINESS**

14. **PA Dirt and Gravel Road Program** – Brian Harris indicated that the Public Works Department began the grading of Muschlitz Road and the DSA will be applied in the next few weeks.

15. **2014 Road Paving Project** - Paving will be done in late July and road crew is currently replacing piping underneath roads
16. **MS4 Compliance** – Brian Harris indicated that the Zoning Office inventoried all subdivisions from 2003-Present

#### NEW BUSINESS

17. **Resolution 2014-05 – Emergency Management Plan** – Mr. Tom Barnowski was present to provide an update on the EMP revisions and indicated that the revised plan can be considered by the Board of Supervisors. **Motion** by Carolyn Hill, seconded by Harrison Kline and approved unanimously to adopt Resolution 2014-15.
18. **Recreation Complex Bid Specifications** – Brian Harris informed the Supervisors that the Engineer is in the process of preparing the site plan and specifications for the new playground area. Once the engineering is complete and the Department of Conservation and Natural Resources reviews the materials the project can be bid.
19. **2015 Budget** – Brian Harris indicated that the 2015 budget will begin to be drafted in September and the proposed budget can be considered in November.
20. **Resolution 2014-16** – Brian Harris stated the resolution authorizes submission of the planning module submitted for 450 Moorestown Road. The executed module authorizes the existing single family dwelling with a failing septic system to connect to the adjacent sewer system since there are no on site replacement options. Brian Harris indicated that the Department of Environmental Protection issued a letter on August 6, 2014 indicating that Bushkill Township was required to act on the submitted module. **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to adopt Resolution 2014-16.

**PAY BILLS: Bill List** - \$162,498.25 – **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to pay bills.

**GOOD OF THE BOARD:** Next scheduled meeting is on Thursday, September 4, 2014 at 6:00pm

**ADJOURNMENT:** **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 7:21pm.

Respectfully Submitted,

Brian D. Harris

