

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
July 7, 2014**

The Bushkill Township Board of Supervisors held a special meeting on Monday, July 7, 2014. The meeting was held at the Bushkill Township Municipal Building, 1114 Bushkill Center Road, Nazareth, PA. The following Supervisors were present: Mr. Kocher, Mrs. Hill, Mrs. Bender, Mr. Smith and Mr. Kline. Also present were the Township Manager Brian Harris, Zoning Officer Kenneth Shiffert, Solicitor Gary Asteak and Captain Dempsey. There were 3 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

Sign Ins: None

SUBDIVISIONS:

#2004-05 – Mr. Harris stated that there was nothing to note at this time.

Approval of Minutes

1. **June 5, 2014 – Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to accept the minutes of June 5, 2014.

Reports

2. **Police** – Captain Dempsey gave the report for May 2014.
3. **Treasurers** – Brian Harris provided the Treasurer's Report.
4. **Tax Collector** – Brian Harris stated that the Tax Collector Report was enclosed.
5. **Zoning Officer** – Ken Shiffert provided the Zoning Officers report.
6. **Public Works** – Harrison Kline stated the Public Works report for May 2014 was enclosed.
7. **Library** – Delegate not present.
8. **Recreation** – Brian Harris stated that the board finalized the playground design.
9. **Fire Company** – Representative not present.
10. **Engineer** – Mr. Collura was not present.
11. **Solicitor** – Solicitor Asteak stated that all items pertaining to him are under business.
12. **EAC** – Vice Chairman Smith stated that the EAC recommended a policy on Act 115 expenditures and a draft resolution is under new business.
13. **NAZ COG** – Brian Harris stated that he next COG meeting will be held July 22nd.

OLD BUSINESS

14. **Personnel Manual** – BOS members have reviewed the final draft and the manual can be considered for adoption. Once adopted copies will be provided to all non-uniform employees and they will be required to sign off on the documents. **Motion** by Harrison Kline, seconded by Jason Smith and approved unanimously to approve the Personnel Manual.
15. **PA D & G Road** – Muschlitz Road DSA Project - Project will begin in July. Initial disbursement of \$16,500 was received and a separate account has been set up for the project.
16. **Northampton County Open Space Application** - Township was awarded \$137,500 which is the allocation for Bushkill. The township has 2 years to complete the improvements on the Ballas Tract.
17. **2014 Road Paving Project** - Paving will be done in late July and road crew is currently replacing piping underneath roads

NEW BUSINESS

18. **Ordinance 2014-01-Floodplain Ordinance** – Final ordinance has been prepared and advertised and the Board of Supervisors can consider adopting the ordinance. **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to approve Floodplain Ordinance. Solicitor Asteak indicated that he will transmit the bound copies to Leslie Rhoads in the same format that he used for other municipalities.
19. **Resolution 2014-12 – Northampton County GA Application**– Resolution authorizing the township manager to apply for \$50,000.00 from the NCGRA for 2 dodge chargers for the Police Department. **Motion** by Carolyn Hill, seconded by Jason Smith and approved unanimously to approve resolution 2014-12
20. **Resolution 2014-13 – Monroe County GA Application** – Resolution authorizing the township manager to apply for \$50,000 for police communication equipment and security equipment for the building expansion project. **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to approve resolution 2014-13
21. **Resolution 2014-14 – Act 115 Policy on Expenditures** – Resolution authorizing that up to 25% of the open space earned income tax revenues be used for the purposes of developing, improving, designing, engineering or maintaining property pursuant to the Act. **Motion** by Jason Smith, seconded by Julie Bender and approved unanimously to adopt Resolution 2014-14.
22. **Northampton County Bridge 72 – August Public Meeting** – Brian Harris stated Borton Lawson submitted proposed engineering for demolition of Bridge 72 on Old Filetown Road. A public meeting will be held on August 7th at 6:00pm. Letters have been mailed to all residents in the project area inviting them to the hearing.

23. OS 46 Appraisal – Brian Harris stated that the Supervisors can authorize an appraisal on the 11 acre Cinelli parcel conditioned on a recommendation by the EAC at the July 10th meeting. **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to authorize appraisal.

24. MS4 – Administrative order has been addressed and the township is currently working with State Rep. Hahn to coordinate a meeting with DEP/Dent/Toomey to voice our concerns on how the EPA is handling.

PAY BILLS: Bill List - \$230,269.25 – **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to pay bills.

GOOD OF THE BOARD: Next scheduled meeting is on Thursday, August 7, 2014 at 6:00pm

ADJOURNMENT: **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:40pm.

Respectfully Submitted,

Brian D. Harris

A handwritten signature in black ink, appearing to be 'B. Harris', written over the printed name 'Brian D. Harris'.