

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS  
1114 BUSHKILL CENTER ROAD  
NAZARETH, PA 18064**

**MINUTES  
January 7, 2016**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, January 7, 2016. The meeting was held at the Bushkill Township Municipal Building, 1114 Bushkill Center Road, Nazareth, PA. The following Supervisors were present: Mr. Kocher, Mrs. Hill, Mr. Smith, Mr. Kline and Mrs. Bender. Also present were the Township Manager Brian Harris, Solicitor Gary Asteak, Engineer Collura, Chief McLouth and Captain Dempsey.

**Pledge of Allegiance to the Flag**

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

**SIGN INS:**

**Subdivisions:** Eagles Ridge SIA – Tabled since the agreement has not been executed by the applicant and no letter of credit has been received.

**Approval of Minutes**

1. **December 10, 2015 & January 4, 2016 – Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to accept the minutes of December 10, 2015 & January 4, 2016.

**Reports**

2. **Police** – Chief McLouth provided the Police Report.
3. **Treasurers** – Brian Harris provided the Treasurer’s Report.
4. **Tax Collector** – Brian Harris stated that the Tax Collector Report was enclosed.
5. **Zoning Officer** – Mr. Harris stated the report was enclosed.
6. **Public Works** – Billy Kummer provided the Public Works report.
7. **Library** – Cindy Merrit provided the Library report.
8. **Recreation** – Reorganization meeting on January 22, 2016
9. **Fire Company** – Tom Barnowski provided the BTVFC report.
10. **Engineer** – Nothing to report.
11. **Solicitor** – Gary Asteak provided an update regarding litigation.
12. **EAC** – Nothing to report.
13. **NAZ COG** – There will be a NAZCOG Meeting on January 26, 2016.

**OLD BUSINESS:**

- 14. Municipal Building Expansion** – Mr. Collura reported that the revised plans are being sent to Labor & Industry rather than the initial “phased” plan showing the magisterial wing.

**NEW BUSINESS:**

- 15. Resolution 2016-02 – Fee Schedule – Updated fee schedule reflecting engineering fees.** **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to approve Resolution 2016-02.
- 16. 2015 MS965 – Authorize the manager to submit the MS965 SLF report.** **Motion** by Jason Smith, seconded by Harrison Kline, Jr. and approved unanimously to authorize the manager to submit the MS965 State Liquid Fuel Report for 2015.
- 17. 2016-2018 Farmland Bid – Award 3 parcels to Ronca.** **Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to approve 2016-2018 Farmland Bid award to RIII farms.
- 18. Resolution 2016-03 – Ryan Miller** – Brian Harris introduced Ryan Miller and gave a brief description of the Eagle Scout project completed at Angel 34. **Motion** by Carolyn Hill, seconded by Julie Bender and approved unanimously to approve Resolution 2016-03 recognizing Ryan Miller’s Eagle Scout achievement.
- 19. Superintendent of Public Works / Road Foreman Job Descriptions** - Updated job description for both positions. **Tabled**
- 20. 2016 Stone, Fuel, Paving Bid – BOS can authorize advertising bid.** **Motion** by Jason Smith, seconded by Harrison Kline, Jr. and approved unanimously to advertise the 2016 Stone, Fuel and Paving Bids. Bids will be opened and tallied on February 3<sup>rd</sup>.
- 21. 2011 700B Leeboy Paver – Quote from U.S. Municipal for used paver is \$55,000. ~ look into trading the current paver/trailer.** **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to purchase the paver / trailer. The board asked that inquiries are made to US. Municipal in regards to trading in the current paver /trailer package.

**PAY BILLS: Bill List** - \$80,425.02 – **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to pay bills.

**GOOD OF THE BOARD:** Next regularly scheduled meeting February 4, 2016 at 6:00pm

**ADJOURNMENT:** **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:23pm

Respectfully Submitted,  
Brian D. Harris