

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
January 7, 2021**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, January 7, 2021 both in person and via ZOOM at the Bushkill Township Municipal Building. The following Supervisors were present: Mr. Kocher, Mr. Smith (via Zoom), Mr. Kline (via Zoom), Mrs. Bender (via Zoom), and Mrs. Hill (via Zoom). Also, present were Township Manager Belinda Roberts (via Zoom), Solicitor Gary Asteak (via Zoom), Engineer Robert Collura (via Zoom), Chief Michael McLouth (via Zoom) and Open Space Coordinator Kerry Reider (via Zoom), and there were 5 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

SIGN INS: John Olson – Woodsedge Road – Chairman Kocher stated that there were recommendations by the Township Engineer regarding Woodsedge.

SUBDIVISIONS: #2020-06 Maureen Fletcher Lot Line Adjustment: Maureen Fletcher, 102 Bickert Lane, Nazareth, PA 18064 proposes a lot line adjustment of 0.6 acres between Lots 1 & 2. **Resolution 2021-05** – Approving the Lot Line Adjustment based on the review comments by the Alternate Engineer Keystone Consulting Engineers. **Motion** by Jason Smith seconded by Harrison Kline and approved unanimously to approve Resolution 2021-05.

Approval of Minutes

1. **December 3, 2020 - Motion** by Carolyn Hill seconded by Jason Smith and approved unanimously to approve the minutes of December 3, 2020.

Reports

2. **Police** – Chief McLouth provided the report.
3. **Treasurer** – Treasurer Report enclosed
4. **Tax Collector** – Report enclosed
5. **Zoning Officer** – Report enclosed
6. **Public Works** – Report enclosed
7. **Library** – No report
8. **Recreation** – No report
9. **Fire Company** – Alex Thompson provided the report.
10. **Engineer** –
 - a. **Wind Gap Business Center LOC Reduction: Motion** by Jason Smith seconded by Julie Bender and approved unanimously to reduce the LOC to maintenance based on the review by the Township Engineer.
 - b. **Scenic View West LOC Reduction - Motion** by Julie Bender seconded by Jason Smith and approved unanimously to reject the request to reduce the LOC for Scenic View West based on the recommendation by the Township Engineer.

- 11. Solicitor – Note for the minutes that Former Supervisor Bill Mormon passed away.**
- a. Bridge Warehouse Improvements Agreement -** Solicitor Asteak asked for authorization to execute the Developers Agreement upon receipt of the Agreement as executed by the Developer/Owner along with the Letter of Credit once it has been received by the Township, reviewed, and approved by the Solicitor. **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to approve Bridge Warehouse Improvements Agreement.
 - b. Farmland Leases – Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to direct the Solicitor to advertise the 1-year Farmland Lease for the Erhardt and Beltz properties.
- 12. EAC –** No meeting held in December.
- 13. NAZ COG –** No meeting held in December.
- 14. Emergency Mgmt. –** Tom Barnowski provided the report.

OLD BUSINESS:

- 15. Municipal Building Renovation –** Nothing to note

NEW BUSINESS:

- 16. Resolution 2021-02 -** Extending COVID-19 Disaster Declaration until February 4, 2021. **Motion** by Carolyn Hill seconded by Jason Smith and approved unanimously to adopt Resolution 2021-02 extending COVID-19 Disaster Declaration until February 4, 2021
- 17. Resolution 2021-03 –** RCN Telecom Services - Resolution approving the change of indirect control of the franchise under the Cable Telephone Franchise. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to approve Resolution 2021-03
- 18. Resolution 2021-04 –** Recognizing Marcia Hahn for her years of service as Pennsylvania State Representative - **Motion** by Jason Smith seconded by Harrison Kline and approved unanimously to approve Resolution 2021-04.
- 19. Resignation of Zoning Secretary –** Alison Brewster resignation effective January 15, 2021
- 20. Retirement of Ellis Pysher –** Ellis Pysher retirement effective December 31, 2020
- 21. Public Works –** Authorization to advertise for a Full-time public works employee. **Motion** by Julie Bender seconded by Harrison Kline and approved unanimously to authorize the advertisement for a full-time public works employee.

PAY BILLS: Bill List - \$232,769.99– Motion by Julie Bender seconded by Carolyn Hill and approved unanimously to pay the bills.

GOOD OF THE BOARD: Next regular Board of Supervisors meeting – February 4, 2021 @ 6:00pm

EXECUTIVE SESSION:

Chairman Kocher stated for the record that there was an executive session held on Tuesday, January 5, 2021 to discuss a personnel matter.

There was an executive session held on Thursday, January 7, 2021 to discuss property acquisition. **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to approve the discussion in executive session.

ADJOURNMENT: Motion by Jason Smith seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:36 pm.

Respectfully Submitted,

Belinda A. Roberts, Manager