

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS  
1114 BUSHKILL CENTER ROAD  
NAZARETH, PA 18064**

**MINUTES  
July 7, 2016**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, July 7, 2016. The meeting was held at the Bushkill Township Municipal Building, 1114 Bushkill Center Road, Nazareth, PA. The following Supervisors were present: Mr. Smith, Mr. Kline, and Mrs. Hill. Also present were the Township Manager Brian Harris, Solicitor Gary Asteak, Zoning Officer Kenneth Shiffert and 5 people in the audience.

**Pledge of Allegiance to the Flag**

The Vice-Chairman, Jason Smith called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

**SIGN INS: None**

**Approval of Minutes**

1. **June 2, 2016 – Motion** by Carolyn Hill, seconded by Harrison Kline and approved unanimously to accept the minutes of June 2, 2016.

**Reports**

2. **Police** – Brian Harris provided the Police Report.
3. **Treasurers** – Brian Harris provided the Treasurer’s Report.
4. **Tax Collector** – Brian Harris stated that the Tax Collector Report was enclosed.
5. **Zoning Officer** – Mr. Harris stated the report was enclosed.
6. **Public Works** – Brian Harris stated the Public Works report was enclosed.
7. **Library** – Brian Harris provided the Library report.
8. **Recreation** – Nothing to report.
9. **Fire Company** – Report enclosed.
10. **Engineer** – Mr. Collura stated all items were on the agenda.
11. **Solicitor** – Mr. Asteak stated that all items were on the agenda.
12. **EAC** – Quote from Aqualink for Heintzlemen pond treatment. **Motion** by Carolyn Hill, seconded by Harrison Kline and approved unanimously to approve the quote to treat the pond.
13. **NAZ COG** – LVPC completed the MMP review for 2013/2014 - Jason is requesting a copy of the report.

**OLD BUSINESS:**

**14. Municipal Building Expansion** – Labor & Industry is in receipt of plans.

**NEW BUSINESS:**

**15. 2016 Road Paving Project** - Received one bid for FDR project on Golden Eagle and Beaver Run, bid was received from Recon Construction. **Motion** by Harrison Kline, seconded by Carolyn Hill and approved unanimously to award the bid to Recon Construction Services conditioned on a successful review by the Solicitor.

**16. Agricultural Security Area Application Committee** - Application submitted by Phil Ronca for parcels H7-13-1 & H7-6-6 consisting of 50 acres (old Hahn Farm). Supervisors need to appoint 5 members to the ASA committee, 1 citizen, 1 BOS member and 3 farmers.

**17. 2017 Community Map** - Last community map was published in 2011 and Municipal Publications is willing to solicit businesses for a print in 2017. New roads, parks, open space can be added to the map. **Motion** by Carolyn Hill, seconded by Harrison Kline and approved unanimously to proceed with 2017 Community Map.

**18. 2016 NCGR Grant Application** - Uncommitted fund application due August 5th. Total pot is \$225K and municipalities can apply for funding up to \$25K. Potential application would be to apply for funding for a generator for the FC. **Motion** by Carolyn Hill, seconded by Harrison Kline and approved unanimously apply for NCGR Grant.

**19. Muschlitz Road Cost Estimate** - Brian stated that he has 3 options for the board to consider. Cost estimate prepared by Engineer.

**20. Investment Policy Statement** - Principal Financial Group recommends adopting an investment policy statement to serve as a means to reduce any fiduciary liability. RJ Hall would review the policy and the BOS can consider at a future date. No action needed.

**POLICIES:**

**2016-13 – Expenditure of Funds**

Policy regulating expenditure limits within budgetary limits.

**2016-14 – Clean Fill Policy**

Policy regulating disposal of clean fill.

**2016-15 – Heintzelman Park Rules and Regulations**

Policy outlining rules and regulations for the Heintzelman Tract.

**PAY BILLS: Bill List** - \$172,535.84 – **Motion** by Carolyn Hill, seconded by Harrison Kline and approved unanimously to pay bills.

**GOOD OF THE BOARD:** Conditional Use Hearing – July 21<sup>st</sup> at 6:00pm at BTVFC  
Next meeting August 4, 2016 at 6:00pm

Executive Session was held at 6:25pm to discuss real estate matters.

**ADJOURNMENT: Motion** by Carolyn Hill, seconded by Harrison Kline and approved unanimously to adjourn the meeting at 6:38pm

Respectfully Submitted,

Brian D. Harris