

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
May 7, 2015**

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, May 7, 2015. The meeting was held at the Bushkill Township Municipal Building, 1114 Bushkill Center Road, Nazareth, PA. The following Supervisors were present: Mr. Kocher, Mr. Smith, Mr. Kline, Mrs. Hill, and Mrs. Bender. Also present were the Township Manager Brian Harris, Solicitor Gary Asteak, Engineer Robert Collura, and Chief McLouth. There were 10 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

SIGN INS: Victor Scomillio was present to announce his campaign for judge and he would be honored to have the support of the Supervisors.

Approval of Minutes

1. **April 2, 2015 – Motion** by Julie Bender, seconded by Carolyn Hill and approved unanimously to accept the minutes of April 2, 2015

Reports

2. **Police** – Chief McLouth provided the Police Report.
3. **Treasurers** – Brian Harris provided the Treasurer’s Report.
4. **Tax Collector** – Brian Harris stated that the Tax Collector Report was enclosed.
5. **Zoning Officer** – Brian Harris stated that there was a meeting in April but that there wouldn’t be a meeting held in May for the Zoning Hearing Board.
6. **Public Works** - Harrison Kline stated that the report was enclosed.
7. **Library** – Lanie Yaswinski provided the Library report.
8. **Recreation** – Brian Harris indicated that the perimeter trail is 75% complete and that the playground bid should get approval from DCNR in the near future.
9. **Fire Company** – No representation.
10. **Engineer** – Mr. Collura provided his report.
11. **Solicitor** – Solicitor Asteak indicated that Mr. Villone submitted a revised site plan moving the helipad closer to the barn. **Motion** by Julie Bender, seconded by Jason Smith to approve the revised site plan since the location change is deemed to be de minimis.

12. **EAC** – Vice Chairman Smith indicated there was nothing to report.
13. **NAZ COG** – Brien Kocher was appointed to Chair the MMP Steering Committee.

OLD BUSINESS

14. **Recreation Complex** – Brian Harris indicated trail construction is 75% complete and we are still waiting on DCNR to review the playground bid.
15. **2015 Fuel Bid** – Brian Harris indicated Farm & Home Oil was low bidder at \$2.24 gal. Unleaded fuel, \$2.36 gal. Diesel fuel and \$2.18 gal. Heating oil. **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to award the fuel bid to Farm & Home conditioned on a satisfactory review by Solicitor Asteak.
16. **Red Bridge Removal Update** – Borton Lawson had a follow up meeting with Sigafos/Stampf regarding the expanded size of the cul-de-sac. Borton Lawson will be providing Bob Collura with detailed plans and once Bob has a chance to review we can then schedule a public meeting.

NEW BUSINESS

17. **2015 Road Paving Project** – Brian Harris indicated the Supervisors can authorize the Engineer to prepare specifications for FDR with 3” 19 mm wearing course on Golden Eagle, Beaver Run, Lorraine, Gladys and slurry seal on Lahr Road and Bushkill Acres. **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to authorize the Engineer to prepare and advertise the bid specifications.
18. **LST Vehicle Bid** – Brian Harris indicated the Supervisors can authorize purchase of the 2004 Sterling Single Axle Dump truck for \$35,009.00 from Lower Saucon Township. **Motion** by Julie Bender, seconded by Jason Smith and approved unanimously to purchase the 2004 Sterling Single Axle Dump truck for \$35,009.00.

Brian Harris indicated the Supervisors can consider authorizing the manager to purchase the 2003 Sterling Dump Truck from Paupack Township for up to \$55,000.00. **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to authorize the purchase of the 2003 Sterling Dump Truck from Paupack Township.
19. **OS47 – Resolution 2015-07** – Resolution authorizing the purchase of F7-11-42. Supervisors can authorize the manager /solicitor to proceed to settlement. **Motion** by Jason Smith, seconded by Julie Bender and approved unanimously to adopt Resolution 2015-07 and to proceed to settlement for OS47.
20. **OS12 – Resolution 2015-08** – Resolution authorizing the purchase of F7-4-20. Supervisors can authorize the manager/solicitor to proceed to settlement. **Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to adopt Resolution 2015-08 and to proceed to settlement for OS12.

21. **Municipal Building Expansion – Motion** by Jason Smith, seconded by Carolyn Hill and approved unanimously to waive the Land Development Plan for building expansion.
22. **Safety Manual** – Brian Harris indicated the draft manual has been vetted by SMT and can be considered for adoption at the June Meeting.
23. **1295 Poplarwood Drive** – Brian Harris indicated the landowner has not responded to Mr. Collura in regards to the failing septic system. **Motion** by Jason Smith, seconded by Harrison Kline and approved unanimously to authorize Solicitor Asteak to proceed with legal action with regard to the property.

POLICIES: Policy 1 – Draft – Introduction, Adoption and Rejection of a Policy
Policy 2 – Draft – Use of the Municipal Building
Policy 3 – Draft – Use of the Copy Machine
Policy 4 – Draft – Right of Way Regulation

PAY BILLS: Bill List - \$169,795.82 – Motion by Julie Bender, seconded by Carolyn Hill and approved unanimously to pay bills.

GOOD OF THE BOARD: Clean Up Day – May 15th & 16th
Veteran’s Remembrance Ceremony – May 24th – 1:30
Next regularly scheduled meeting June 4th at 6:00pm

EXECUTIVE SESSION: Mr. Harris stated that we would need to hold an Executive Session to discuss Open Space acquisitions. Mr. Harris stated that it would not be necessary to reconvene following the executive session.

ADJOURNMENT: Motion by Jason Smith, seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:30pm

Respectfully Submitted,

Brian D. Harris