

BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064

MINUTES
September 7, 2023

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, September 7, 2023, at the Bushkill Township Municipal Meeting Room. The following Supervisors were present: Mr. Kocher, Mr. Smith, Mrs. Bender, Mr. Kline, and Mrs. Hill. Also, present was Chief McLouth, Solicitor Gary Asteak, Township Engineer Robert Collura, Open Space Coordinator Kerry Reider, Zoning Officer Ken Shiffert, and Planning Administrator Todd Weidman. There were 4 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

SIGN INS: *No Sign Ins*

MOTION TO CHANGE AGENDA: Chairman Kocher asked if there were any changes to the agenda. Carolyn Hill stated that there were no changes. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to approve the posted agenda.

SUBDIVISIONS: Resolution 2023-31 Preliminary/Final Approval for Colton RV Sales & Service - #2022-04 Colton RV Sales & Service (1399 & 1403 Jacobsburg Road) (GC/I) General Commercial/Industrial Zoning District, Special Exception Use (Granted by the ZHB); During the August 28th Planning Commission, the Planning Commission has recommended approval, with the following conditions based upon the submitter review letter by the Township Engineer.

1. Plans must be signed by the Owner(s) and notarized. (§503.C.C.5)
2. The signature and seal of the Professional Land Surveyor shall be required.
3. The Applicant shall provide a letter from the Pennsylvania American Water Company stating it is able to adequately serve the development and that the proposed water system is generally acceptable by the Company. (§503.C.P.3)
4. The Applicant shall submit a letter from the Sewer Authority stating the Authority can adequately serve the development and that the proposed system is generally acceptable. (§503.C.P.4)
5. It should be verified that the Pennsylvania American Water Company will permit the structure over the 20 feet water easement.
6. A Development Agreement, satisfactory to the Township Solicitor shall be required.

Motion by Jason Smith seconded by Carolyn Hill and approved unanimously to approve Resolution 2023-31 with conditions provided by the Township Engineer.

Resolution 2023-32 Colton RV Lot Consolidation - #2022-04 Colton RV Sales & Service (1399 & 1403 Jacobsburg Road) (GC/I) General Commercial/Industrial Zoning District, Special Exception Use (Granted by the ZHB); During the August 28th Planning Commission, the Planning Commission has recommended approval, with the following conditions based upon the submitter review letter by the Township Engineer.

1. The Owners' Statement should be signed by the Owner(s) and notarized.
2. The Professional Land Surveyor's statement must be signed and notarized

Motion by Julie Bender seconded by Harrison Kline and approved unanimously to approve Resolution 2023-32 with conditions provided by the Township Engineer.

Approval of Minutes

1. **August 3, 2023 - Motion** by Jason Smith seconded by Julie Bender and approved unanimously to approve the minutes.

Reports

2. **Police** – Captain Dempsey provided the report.
3. **Treasurer** - Report Enclosed
4. **Tax Collector** - Report Enclosed
5. **Zoning Officer** – Zoning Officer Ken Shiffert provided the report.
6. **Public Works** – Report Enclosed
7. **Library** – Jarred Bedoya provided the report
8. **Recreation** – No Meeting in August
9. **Fire Company** - No Meeting in August
10. **Engineer** –
11. **Solicitor** – Watershed Coalition of the Lehigh Valley - Albert Ponds Agreement for Buffer plantings - **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to authorize execution of the agreement subject to final revisions provided by Solicitor Asteak.
12. **EAC** – Kerry Reider provided the report.
13. **NAZ COG** – No Meeting in August
14. **Emergency Mgmt.** – No report

OLD BUSINESS

15. **Traffic Corridor Study (SR 946/Knauss Road & Penn Allen Road):**

NEW BUSINESS

16. **Trick or Treat** - Tuesday, October 31, 2023, from 6pm to 8pm. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to set Trick or Treat for October 31, 2023, from 6-8pm.
17. **2024 MMO (Uniform & Non-Uniform Pension)** - Uniform MMO is \$218,352.10 and Non-Uniform MMO is \$110,152.22. Motion by Julie Bender seconded by Harrison Kline and approved unanimously to approve the 2024 MMO.
18. **Resolution 2023-27** - Resolution approving Bushkill Township Open Space to apply for the LSA Northampton/Lehigh County Grant & LSA Monroe County Grant for the purchase of a TYM Utility Tractor & implements in the amount of \$65,000. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to approve Resolution 2023-27.

19. **Resolution 2023-28** – Resolution approving Bushkill Township to apply for the LSA Northampton/Lehigh County Grant on behalf of Bushkill Township Volunteer Fire Company for the funding of a Community Pavilion in the amount of \$213,200.25. **Motion** by Harrison Kline seconded by Julie Bender and approved unanimously to approve Resolution 2023-28.
20. **Resolution 2023-29** - Resolution approving Bushkill Township to apply for the LSA Monroe County Grant on behalf of Bushkill Township Volunteer Fire Company for the funding of an Outdoor LED Sign in the amount of \$39,341.60. **Motion** by Carolyn Hill seconded by Harrison Kline and approved unanimously to approve Resolution 2023-29.
21. **Resolution 2023-30** - Resolution approving Bushkill Township to apply for the LSA Northampton/Lehigh County Grant & LSA Monroe County Grant for the purchase of a 2025 Mack Single Axle Dump Truck w/ plow in the amount of \$280,180.90. **Motion** by Harrison Kline seconded by Jason Smith and approved unanimously to approve Resolution 2023-30.

PAY BILLS: Bill List - \$313,555.64 - Motion by Julie Bender seconded by Jason Smith and approved unanimously to pay the bills.

COORESPONDENCE: Jacobsburg Historical Society Annual Members Dinner Invitation

EXECUTIVE SESSION: *Executive session will be needed to discuss matters of Real Estate*

The Board of Supervisors entered into Executive session at 6:15pm to discuss matters of Real Estate. The Board of Supervisors reconvened at 6:40pm and made the following motions:

Authorize and approve the advertisement for the divestiture of OS-12 and open bid documents at the December 7, 2023, Board of Supervisors Meeting. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to authorize the advertisement for OS-12.

Authorize the Open Space Coordinator to make an offer up to the appraised value and 1st right of refusal for a conservation easement on OS-90. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to authorize the offer for OS-90.

**GOOD OF THE BOARD: Next regular Board of Supervisors Meeting – October 5, 2023, 6:00pm @ Rec. Pavilion
Touch-A-Truck Event – October 7, 2023, 10am – 2pm**

ADJOURNMENT: Motion by Jason Smith seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:42pm.

Respectfully Submitted,

Belinda A. Roberts, Manager