

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
July 3, 2025**

The Bushkill Township Board of Supervisors held their regular meeting on Thursday, July 3, 2025, in the Bushkill Township Municipal Meeting Room. The following Supervisors were present: Mrs. Bender, Mrs. Hill, Mr. Knauss, Mr. Kocher, and Mr. Smith (via Zoom). Also present at the meeting were the Manager, Belinda A. Roberts, Solicitor Gary Asteak, Township Engineer Robert Collura, Chief McLouth, Capt. Dempsey, Public Works Director Peter Yotter, Open Space Coordinator Kerry Reider, and Zoning Officer Todd Weidman. There were 6 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

Sign Ins: None

MOTION TO APPROVE THE AGENDA: Chairman Kocher asked if there was any need to amend the agenda. Township Manager Belinda Roberts stated there were no changes to the agenda. **Motion** by Carolyn Hill was seconded by Julie Bender and approved unanimously to approve the agenda.

Approval of Minutes

June 5, 2025 - Motion by Randy Knauss was seconded by Julie Bender and approved unanimously to approve the minutes of June 5, 2025.

Reports

1. **Police** - Chief McLouth provided the Police Report
2. **Treasurer** - Report Enclosed
3. **Tax Collector** - Report Enclosed
4. **Zoning Officer** - Zoning Officer Todd Weidman provided the report.
 - **Zoning Hearing Board Appeals:**
 1. **Appeal 2025-10 - 104 Bady Lane (Continued from June 9, 2025)** - Board of Supervisors authorized Solicitor Asteak and the planner to represent the Board of Supervisors at the July 14, 2025, ZHB Meeting. **Motion** by Randy Knauss was seconded by Julie Bender and approved unanimously to approve Solicitor Asteak and the planner to attend the ZHB meeting to represent the Township.
 2. **Appeal 2025-11** - B8 Wind Gap Owner, LLC
5. **Public Works** - Public Works Director Peter Yotter provided the report.
6. **Library** - Jarred Bedoya provided the report.
7. **Recreation** - No Report
8. **Fire Company** - Report Enclosed
9. **Engineer** – Engineer Collura stated that upon further inspection, Clearfield Road is flat and will not be able to add any type of stormwater impoundment through the H20 Grant.

10. **Solicitor** – Solicitor Asteak stated that he is in receipt of the Biosolids Report. He will update the Biosolids Ordinance and provide it to the EAC for review before being provided to the Board of Supervisors for approval to be advertised.
11. **EAC** - Open Space Coordinator Kerry Reider provided the report.
12. **NAZ COG** – No report
13. **Emergency Mgmt.** - Emergency Management Coordinator Tom Barnowski provided the report.

OLD BUSINESS:

14. **DCED Greenways, Trails & Rec Park Grant** - The Pickleball court construction began on Wednesday June 25, 2025.

NEW BUSINESS:

15. **Resolution 2025-14** - Resolution that prohibits the use of motorized vehicles including battery-operated E-bikes, within the Township Recreation Complex and to restrict bicycle use to the designated trails. **Motion** by Julie Bender was seconded by Carolyn Hill and approved unanimously to approve Resolution 2025-14.

PAY BILLS: Bill List - \$135,299.76 - Motion by Julie Bender was seconded by Randy Knauss and approved unanimously to pay the bills.

COORESPONDENCE: PSATS Bulletin
National Night Out - August 5, 2025
Boucher & James (Restitution)

Chairman Kocher stated, *"Let the minutes reflect that the Board of Supervisors held an Executive Session on Thursday, June 26, 2025, to discuss personnel and litigation matters."*

EXECUTIVE SESSION: The Board of Supervisors entered an Executive Session at 6:35pm to discuss Real Estate matters. The Board of Supervisors reconvened at 7:05 and made the following motion:

Authorize the Open Space Coordinator to make an offer of \$125.00 on OS – 101. **Motion** by Julie Bender was seconded by Randy Knauss and approved unanimously to authorize the Open Space Coordinator to make the offer on OS-101.

GOOD OF THE BOARD: Next regular Board of Supervisors Meeting - August 7, 2025 @ 6:00pm

ADJOURNMENT: Chairman Kocher asked if there was any other business, hearing none, Chairman Kocher asked for a motion to adjourn the meeting. **Motion** by Jason Smith was seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 7:05pm

Respectfully Submitted,

Belinda A. Roberts, Manager