

BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064

MINUTES
October 3, 2024

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, October 3, 2024, in the Bushkill Township Municipal Meeting Room. The following Supervisors were present: Mrs. Bender, Mrs. Hill, Mr. Knauss, Mr. Kocher, and Mr. Smith. Also, present for the meeting were Chief McLouth, Captain Dempsey, Solicitor Gary Asteak, Township Engineer Robert Collura, and Zoning Officer Todd Weidman. There were 5 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

Sign Ins:

MOTION TO APPROVE THE AGENDA: Chairman Kocher asked if there was any need to amend the agenda. Township Manager Belinda Roberts stated there were no changes to the agenda. **Motion** by Carolyn Hill seconded by Julie Bender and approved unanimously to approve the agenda.

Approval of Minutes

1. **September 5, 2024 - Motion** by Julie Bender seconded by Randy Knauss and approved unanimously to approve the minutes of September 5, 2024.

SUBDIVISIONS:

#2006-15 Eagles Ridge LOC Release - The 18-month maintenance period for Eagles Ridge expired on July 3, 2020. The Developer Gregg Kindt of Mountain View Development, LLC has requested the LOC be closed. The Township Engineer reviewed the request and provided a review for the release, recommending a cash escrow for Street Trees not planted as per the approved Subdivision Plan. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to the Letter of Credit release conditioned on the receipt of \$1,207.50 per the recommendation of the Township Engineer.

PLANNING MODULES: #2024-01 1060 Bushkill Center Road, Land Development Plan for a Two-Family Dwelling, located in the (V) Village Zoning District was approved August 1, 2024. During the regularly scheduled meeting of the Planning Commission on Monday, September 23, 2024, the Planning Commission recommended forwarding the Planning Module to DEP for review. **Motion** by Carolyn Hill seconded by Randy Knauss and approved unanimously to forward the Planning Module to DEP for review.

#2022-06 Bushkill Center Fields, Major Subdivision Plan, 11 Residential Lots, 1 New Road, the corner of Bushkill Center Rd/Church Rd and located in (RR) Rural Residential Zoning District. Preliminary/Final Plan was approved May 4, 2023, per Resolution 2023-11, review and approval by DEP is required. During the regularly scheduled meeting of the Planning Commission on Monday, September 23, 2024, the Planning Commission recommended forwarding the Planning Module to DEP and LVPC for review. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to forward the Planning Module to DEP for review.

Reports

2. **Police** - Chief McLouth provided the report.
3. **Treasurer** - Report Enclosed
4. **Tax Collector** - Report Enclosed
5. **Zoning Officer** - Zoning Officer Todd Weidman provided the report
6. **Public Works** - Public Works Director Peter Yotter provided the report
 - a. **Municibid** - Authorization was requested to place the 2006 Utility Truck and walk behind leaf vac onto the Municibid site for sale. Proceeds would be used to offset the cost of the utility box for the 2025 3500 Crew Cab Utility Truck. **Motion** by Randy Knauss seconded by Jason Smith and approved unanimously to allow for the Utility Truck to be placed for sale on Municibid website, and follow up with more information regarding the Leaf Vac.
 - b. **Parade Attendance** - Public Works Director Peter Yotter requested approval to attend the Bath, and Bangor Halloween Parades. **Motion** by Julie Bender seconded by Randy Knauss and approved unanimously to allow the Public Works Department to take vehicles to Halloween Parades as determined by the Public Works Director.
7. **Library** - Keith McKeon provided the report
8. **Recreation** - No meeting in September
9. **Fire Company** - John Wooley provided the report
 - a. **Halloween Parade Attendance** - **Motion** by Randy Knauss seconded by Carolyn Hill and approved unanimously to allow the BTVFC to take vehicles to Bath and Nazareth Halloween Parades.
10. **Engineer** - No Report
11. **Solicitor** -
 - a. **Ordinance 2024-03** – Ordinance 2024-03 sets the speed limit on Clovershire Drive at 25mph between Bushkill Center Road & Seifert Road. **Motion** by Randy Knauss seconded by Jason Smith and approved unanimously to approve Ordinance 2024-03.
 - b. **Resolution 2024-34** - Resolution 2024-34 accepts the executed Deed of Dedication for the Eagles Ridge Subdivision - Eagles Ridge Court. **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to approve Resolution 2024-34.
12. **EAC** - Supervisor Smith provided the report.
 - a. **Highland Meadow Preserve** - Site Development Plan (Tabled)
 - b. **Ballas Meadow Preserve** - Prescribed Burn for the Ballas Meadow Preserve, volunteers are not covered under insurance. Solicitor Asteak requested that all agencies be notified with regard to the prescribed burn.
 - c. **Mike's Bait Shop** - Request for \$500.00 donation to Mike's Bait Shop for the stocking of Ballas & Heintzleman Ponds. **Motion** by Randy Knauss seconded by Carolyn Hill and approved unanimously to approve the requested donation.
 - d. **Ballas Meadow Herbicide Treatment** - Proposal received from Weeds, Inc in the amount of \$2,200.00 for the treatment of Mugwort, Canada thistle and Multiflora Rose. **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to approve the treatment.
13. **NAZ COG** - No Meeting held September
14. **Emergency Mgmt.** - No Report

OLD BUSINESS:

15. Traffic Corridor Study (SR 946/Knauss Road & Penn Allen Road)

16. Zoning/SALDO Amendments

NEW BUSINESS:

17. Special Fire Police Services - Request made by Fire Police Captain Vresics, to send 1 Fire Police member to assist at the Bath Halloween Parade on October 15, 2024, at 7pm. and to send 1-2 Fire Police members to assist at the Bangor Halloween Parade on Thursday, October 17, 2024, from 6:30pm to 9pm. **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to approve the request of attendance by the Special Fire Police.

18. Bushkill Stream Conservancy Donation - Donation Request promoting the conservation and enhancement of the Bushkill Creek Watershed. In the past the BOS has approved \$250. **Motion** by Randy Knauss seconded by Jason Smith and approved unanimously to approve the \$250.00 donation.

19. Block Party Request - Request received to close a section of Oakhurst Drive on October 25, 2024, from 5 to 10pm to hold a Halloween Block Party for the residents of the Scenic View Community. **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to approve the Block Party Request with the recommendations set forth by Chief McLouth.

PAY BILLS: Bill List - \$189,446.89 - Motion by Julie Bender seconded by Randy Knauss and approved unanimously to pay the bills.

GOOD OF THE BOARD: Touch-A-Truck Event - Saturday, October 5, 2024, 10am - 2pm
Trick or Treat - Thursday, October 31, 2024, 6pm - 8pm
Next regular Board of Supervisors Meeting - November 7, 2024 @ 6:00pm

ADJOURNMENT: Motion by Jason Smith seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:32pm.

Respectfully Submitted,

Belinda A. Roberts, Manager