

**BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064**

**MINUTES
May 7, 2026**

The Bushkill Township Board of Supervisors held their regular meeting on Thursday, May 7, 2026, in the Bushkill Township Municipal Meeting Room. The following Supervisors were present: Mrs. Bender, Mrs. Hill, Mr. Knauss, Mr. Kocher, and Mr. McKeon. Also present at the meeting were the Manager, Belinda A. Roberts, Attorney Gary Asteak, Township Engineer Robert Collura, Chief Michael McLouth, Zoning Officer Todd Weidman, and Open Space Coordinator Kerry Reider. There were 8 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

LIBERTY TREE PLANTING - Planting 2 Princeton American Elm Trees in the front of the Municipal Building to commemorate America's 250th Birthday. Open Space Coordinator Kerry Reider provided a brief history and the significance of the Liberty Tree.

Sign Ins:

Motion to Approve the Agenda: Chairman Kocher asked if there was any need to amend the agenda. Belinda Roberts stated there were no changes to the agenda. **Motion** by Carolyn Hill was seconded by Keith McKeon and approved unanimously to approve the agenda.

Approval of Minutes

April 2, 2026 - Motion by Randy Knauss was seconded by Keith McKeon and approved unanimously to approve the minutes of April 2, 2026.

SUBDIVISION: 2025-08 Douglasville Road Subdivision (148 W. Douglasville Road) Preliminary/Final Plan - Zoning Officer, Todd Weidman stated that the Engineer on behalf of the applicant has requested to table the Resolution. **Motion** by Carolyn Hill was seconded by Julie Bender and approved unanimously to approve tabling of the Resolution.

PLANNING MODULES: #2023-13 Greystone Capital - Male Road, Land Development Plan - During the April 27, 2026, Planning Commission Meeting, the Planning Module was recommended to be sent to the Board of Supervisors to be forwarded to DEP for review.

Resolution 2026-13 - Approval to send the Planning Module for Graystone Capital to DEP for review. **Motion** by Julie Bender was seconded by Keith McKeon and approved unanimously to approve Resolution 2026-13 and send the planning module to DEP.

Reports

1. **Police** - Chief McLouth provided the Police Report.
 - a. **Community Canine Program** - Chief McLouth explained that the Community Canine is a specially trained hypoallergenic Labradoodle that can operate in both law enforcement and public settings. The Community Canine will be used to support officer wellness, be part of Critical Incident Stress Management debriefings, support community wellness, and attend community events. The Community Canine Program is the first of its kind in Northampton County. **Motion** by Keith McKeon was seconded by Randy Knauss and approved unanimously to approve the Community Canine

2. **Treasurer** - Report Enclosed
3. **Tax Collector** - Report Enclosed
4. **Zoning Officer** - Zoning Officer, Todd Weidman provided the report.
 - **Zoning Hearing Board Appeals:** No appeals - May 11, 2026, ZHB meeting is cancelled.
5. **Public Works** - Public Works Director Peter Yotter provided the report.
 - a. **Resignation** - Public Works Director Peter Yotter stated that long time part-time employee Thomas Roberts has resigned. **Motion** by Julie Bender was seconded by Randy Knauss and approved unanimously to accept resignation.
6. **Library** - Library Representative Valorie Hoff provided the library report.
7. **Recreation** - April meeting was cancelled.
8. **Fire Company** - BTVFC President Alex Thompson provided the report.
 - a. **Prior Permission** - Approval was provided for BTVFC Members to attend funeral.
 - b. **Memorial Day Parades** -
 - c. **Funeral Attendance** - **Motion** by Carolyn Hill was seconded by Julie Bender and approved unanimously to approve the attendance for a fallen fire fighter.
 - d. **Ambulance Report** - Report enclosed.
9. **Engineer** - No report
10. **Solicitor** -
 - a. **Ordinance 2026-02 - Supervisor Compensation** - Solicitor Asteak stated that Ordinance 2026-02 increases the compensation to the maximum allowed per the Second-class Township code. This will not increase compensation for sitting supervisors, it will be effective for next elected members. **Motion** by Julie Bender was seconded by Keith McKeon and approved unanimously to approve Ordinance 2026-02.
 - b. **Cooperation & Sub Grant Agreement** - Solicitor Asteak stated that this was required by DCED for reimbursement of funds for the LSA Monroe Grant for the Outdoor Restroom. **Motion** by Carolyn Hill was seconded by Randy Knauss and approved unanimously to authorize the execution of the Cooperation & Sub Grant Agreement.
 - c. **Holding Tank Request** – Solicitor Asteak will draft agreement for further review by the Board.
11. **EAC** - Open Space Coordinator Kerry Reider stated the report enclosed.
 - a. **Burn Permission - Erhardt Property** -
 - b. **Hunter Access Program** - Open Space Coordinator Kerry Reider explained that the HAP has been revamped, and parking passes will be required, no other significant changes to the existing program. **Motion** by Keith McKeon was seconded by Carolyn Hill and approved unanimously to approve the signing of the updated agreements.
 - c. **OS Seasonal** - Open Space Coordinator Kerry Reider, requested authorization to advertise for a part-time employee for 10-20 hours a week. **Motion** by Keith McKeon was seconded by Randy Knauss and approved unanimously to authorize Supervisor Bender and OS Coordinator, Kerry Reider to interview prospective candidates and offer employment, with formal approval at the next meeting.
12. **NAZ COG** – Supervisor Kocher provided the update from the Nazareth COG meeting.
13. **Emergency Mgmt.** - Emergency Mgmt. Coordinator Tom Barnowski provided the report.
 - a. **Emergency Action Plan** - Motion by Julie Bender was seconded by Carolyn Hill and approved unanimously to approve Resolution 2026-17 and forward to Northampton County.

NEW BUSINESS:

14. **PSATS** - Township Manager, Belinda Roberts and Supervisor Keith McKeon attended the 2026 PSATS Conference and provided a review of classes attended.
15. **Road Inspection** - Recommendations by PW Director
16. **Municipal Building Roof Replacement** - Quotes received from CoStars vendors for the replacement of the Municipal Building Roof. **Motion** by Keith McKeon was seconded by Randy

Knauss and approved unanimously to approve the CoStars vendor quote received from Bachman's Roofing in the amount of \$66,611.00 following a favorable review of the contract by Solicitor Asteak.

17. **Resolution 2026-14** - Resolution Recognizing and honoring Peace Officers for their bravery, dedication, heroism and to designate May 15, 2026 , as "Peace Officers Memorial Day" and May 10-16, 2026, as "Police Week" in Bushkill Township. **Motion** by Julie Bender was seconded by Randy Knauss and approved unanimously to approve Resolution 2026-14.
18. **Resolution 2026-15** - Resolution Recognizing Public Works employees for their hard work and dedication and to designate May 17-23, 2026, as "Public Works Week" in Bushkill Township. **Motion** by Carolyn Hill was seconded by Randy Knauss and approved unanimously to approve Resolution 2026-15.
19. **Resolution 2026-16** - Resolution to set the fees for Bushkill Township. **Motion** by Carolyn Hill was seconded by Keith McKeon and approved unanimously to approve Resolution 2026-16.
20. **Touch a Truck** - The Nazareth Library requested hosting the Annual Touch a Truck Event at the Bushkill Township Rec Park on Saturday, October 3, 2026, from 10:00am to 2:00pm. **Motion** by Keith McKeon was seconded by Randy Knauss and approved unanimously to approve the annual Touch a Truck event.
21. **First Energy** - First Energy will begin converting streetlights in Bushkill Township from non-LED to LED over the coming months. The company requested that the Township sign an LED agreement. There is no cost to the Township for the conversion. **Motion** by Randy Knauss, seconded by Julie Bender, was approved unanimously to authorize execution of the streetlight agreement.

PAY BILLS: Bill List - \$427,242.83 - **Motion** by Julie Bender was seconded by Keith McKeon and approved unanimously to pay the bills.

COORESPONDENCE: MRM Trust Dividend
DCED Grant Seminar Invitation

GOOD OF THE BOARD: Next regular Board of Supervisors Meeting - June 4, 2026 @ 6:00pm

ADJOURNMENT: Chairman Kocher asked if there was any other business, hearing none, Chairman Kocher asked for a motion to adjourn the meeting. **Motion** by Carolyn Hill was seconded by Randy Knauss and approved unanimously to adjourn the meeting at 6:52pm.

Respectfully Submitted,

Belinda A. Roberts, Manager