

BUSHKILL TOWNSHIP BOARD OF SUPERVISORS
1114 BUSHKILL CENTER ROAD
NAZARETH, PA 18064

MINUTES
July 11, 2024

The Bushkill Township Board of Supervisors held their regularly scheduled meeting on Thursday, July 11, 2024, in the Bushkill Township Municipal Meeting Room. The following Supervisors were present: Mrs. Bender, Mrs. Hill, Mr. Knauss, Mr. Kocher, and Mr. Smith. Also, present was Captain Scott Dempsey, Solicitor Gary Asteak, Township Engineer Robert Collura, Open Space Coordinator Kerry Reider, and Planning Administrator Todd Weidman. There were 5 people in the audience.

Pledge of Allegiance to the Flag

The Chairman, Brien Kocher called the meeting to order at 6:00 PM with the Pledge of Allegiance to the Flag.

MOMENT OF SILENCE: A moment of silence was observed to honor the passing of Township Employee Louis Nagy

Sign Ins: No Sign Ins

MOTION TO APPROVE THE AGENDA: Chairman Kocher asked if there was any need to amend the agenda. Planning Administrator Todd Weidman stated that there was an addition of the DEP Planning Module for the Klump Subdivision. **Motion** by Jason Smith seconded by Julie Bender and approved unanimously to approve the agenda.

PRESENTATION: Bushkill Township CREATE Resilience Hub Presentation – Kate Semmens from the Nurture Nature Center will be presented the resilience plan drafted for Bushkill Township via Zoom. The Nurture Nature Center provided Emergency Preparedness kits to be distributed to Township residents. This plan can be used to assist with local planning and includes a map created by a local artist showing important assets in the community.

Approval of Minutes

1. **June 6, 2024- Motion** by Carolyn Hill seconded by Randy Knauss and approved unanimously to approve the minutes of June 6, 2024.

SUBDIVISIONS:

#2024-04 MKG Estates, LLC - Lot Line Adjustment (Lahr Road & E. Douglasville Road) – Preliminary/Final – Minor Subdivision -Lot Consolidation in the Rural Residential Zoning District. The plan proposes the unification of a 19.005-acre tract and a 14.9167-acre tract. During the Planning Commission meeting on June 24, 2024, the Planning Commission recommended approval of the unification of the 2 tracts, per the review submitted by the Township Engineer.

Resolution 2024 - 18 - Approves the MKG Estates, LLC Lot Line Adjustment/ Minor Subdivision Plan with the following conditions:

1. Plans must be signed by the Owner(s) and notarized and the owner's address must be noted. (Bushkill Township SALDO §703C.2. & 703C.4.)
2. Plan Preparer's statement must be signed. (§703.C.5.)
3. A space must be provided in the Approval/Review Block for the Township Board of Supervisors. (§703.C.6.)
4. Existing and proposed street rights-of-way must be shown. (§703.E.3.)
5. Unification description and deed shall be required.

6. A partial waiver, from Section 503.C.G.5, providing existing right of way and cartway widths and location of existing streets within 200 ft of the tract boundaries, is granted.
7. A partial waiver, from Section 503.C.G.6, providing proposed right of way and cartway widths and location of existing and proposed street within 200 ft of the tract boundaries, is granted

Motion by Jason Smith seconded by Julie Bender and approved unanimously to approve Resolution 2024-18 with the conditions set forth in the Engineers Review Letter.

#2023-04 Klump Subdivision - Subdivision is located on Cole Drive. Preliminary/Final - Major Subdivision – Revision– 4 New Lots in the Rural Residential Zoning District

Resolution 2024 - 19 Approves the Klump Preliminary/Final Major Subdivision with the following conditions:

1. Plans must be signed by the Owner(s) and notarized. (Bushkill Township SALDO §503.C.C.5) & Surveyor’s/Engineer’s signature is required (§503.C.C.6)
2. The length of Cole Drive would exceed 1,000 feet by approximately 38 Feet to extend to the existing electric easement. The Applicant has provided a waiver request. Date of action taken must be noted.
3. Review and comments by the Lehigh Valley Planning Commission must be satisfied
4. Review by the Northampton County Conservation District must be considered.
5. Contributing areas and longest drainage path must be shown for each basin
6. A waiver from SALDO Article V – Requiring the filing of a preliminary plan, is granted. Applicant shall file combined Preliminary/Final plans.
7. A waiver from the Cul-de-sac maximum length, (BT SALDO §1004.I.1.) to allow the cul-de-sac to be 1037.61 feet, is granted

Motion by Jason Smith seconded by Julie Bender and approved unanimously with Supervisor Carolyn Hill abstaining from the vote to approve Resolution 2024-19 with the conditions set forth in the Engineers Review Letter.

DEP Planning Module for the Klump Subdivision - Motion by Randy Knauss seconded by Jason Smith and approved unanimously with Supervisor Carolyn Hill abstaining from the vote to authorize the planning module for the Klump Subdivision to be mailed to DEP.

Reports

2. **Police** - Captain Dempsey provided the report.
 - a. **Colonial IU 20 2024/2025 Agreement** - Captain Dempsey stated that the agreement was reviewed by the Chief, there were no changes and is ready for approval and execution by the Board of Supervisors. **Motion** by Julie Bender seconded by Carolyn Hill and approved unanimously to authorize the Chairman to execute the agreement.
3. **Treasurer** - Report Enclosed
4. **Tax Collector** - Report Enclosed
5. **Zoning Officer** -
 - a. **Zoning Hearing Board Meeting** – Planning Administrator Todd Weidman stated that there will be a ZHB meeting on Monday, August 12, 2024. At the time of the Board of Supervisors meeting there are 2 appeals scheduled for the ZHB Meeting. The Board authorized Solicitor Asteak to attend the meeting on behalf of the Township following the review of both appeals by the EAC.
6. **Public Works** - Report Enclosed
7. **Library** - Jarred Bedoya provided the report
8. **Recreation** – Report Enclosed
 - a. **Eagle Scout Project Proposal** - William Shorkey of Troop 78 has proposed to build 1 or 2 brick

grills located near the Pavilion. **Motion** by Julie Bender seconded by Jason Smith and approved unanimously to have Eagle Scout Shorkey construct the proposed grill with the addition of disposal containers for hot coals.

9. Fire Company - Report Enclosed

a. Event Attendance –

Wind Gap Fire Co. Carnival - June 27, 28 & 29

NASCAR Race (Firewatch) - July 11, 12, 13 & 14

Nazareth Day Fireworks - July 20

Plainfield Twp. Farmers Fair - July 23, 24, 25, 26 & 27

Motion by Randy Knauss seconded by Carolyn Hill and approved unanimously to approve the requests by BTVFC to attend the events.

10. Engineer - No Report

11. Solicitor - No Report

12. EAC - Kerry Reider provided the report.

13. NAZ COG - No Report

14. Emergency Mgmt. - No Report

OLD BUSINESS:

15. Traffic Corridor Study (SR 946/Knauss Road & Penn Allen Road)

16. Zoning/SALDO Amendments

17. Bushkill Township Lot Line Adjustment (BTVFC)

NEW BUSINESS:

18. BTVFC Request - Permission to take the Ford Explorer out of the Township for the Fire chiefs Association Monthly Meeting (2nd Thursday of Each Month). **Motion** by Randy Knauss seconded by Jason Smith and approved unanimously to approve.

19. PA Environmental Council - Annual donation request by the PEC. In prior years, the BOS has approved a \$50.00 donation. **Motion** by Jason Smith seconded by Carolyn Hill and approved unanimously to authorize the \$50.00 donation to the PEC.

20. Resignation - Larry Fenstermaker has resigned from the Planning Commission effective June 26, 2024.

PAY BILLS: Bill List - \$140,463.69- Motion by Julie Bender seconded by Randy Knauss and approved unanimously to pay the bills.

GOOD OF THE BOARD: Next regular Board of Supervisors Meeting – August 1, 2024 @ 6:00pm

ADJOURNMENT: Motion by Jason Smith seconded by Carolyn Hill and approved unanimously to adjourn the meeting at 6:31pm.

Respectfully Submitted,

Belinda A. Roberts, Manager